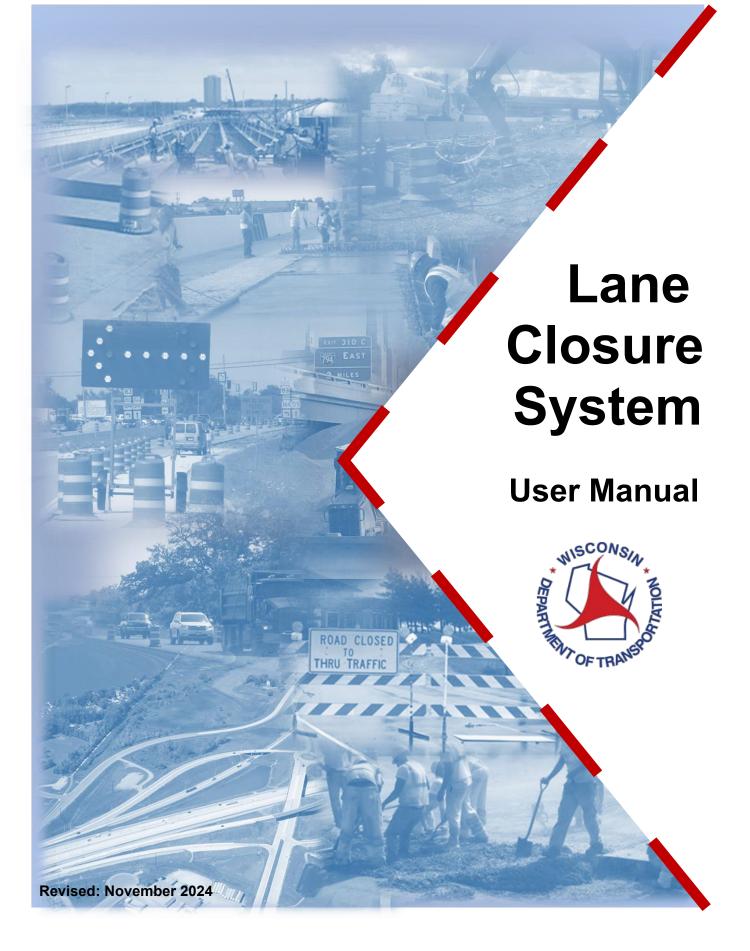


Lane Closure System – User Manual





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BACKGROUND

OVERVIEW

The Wisconsin Lane Closure System (LCS) is a web-based system for tracking closures and restrictions on Wisconsin Interstate, US, and State highways. The purpose of the LCS is to:

- Provide a standard interface for lane closure operations, closure tracking, and data retrieval for WisDOT regional offices statewide
- Facilitate data sharing with WisDOT applications that require lane closure data such as 511 Traveler Information, the TMC Incident Management System (IMS), Inconvenience Map production, and Oversize/Overweight (OSOW) permitting
- Improve the completeness, reliability, and timeliness of lane closure data on state highways
- Archive LCS data in the WisTransPortal system for future analysis and integration with other WisDOT / TOPS Lab traffic engineering applications and research

LCS was designed as a hierarchical system with users having different roles and privileges. The main goals of Wisconsin LCS are:

- Create, approve, track lane closures, restrictions, and special events
- Distribute closure reports to subscribed persons and systems (511, etc.)
- Accessibility to current closure information anytime, anywhere

Benefits

The LCS was developed for the purpose of streamlining and enhancing the ability to track closures on Wisconsin highways. The benefits this system provides include:

- Coordinates activities to reduce back-ups and potential conflicts
 - Multiple activities can utilize the same closure
 - Avoid lane closures during a special event
 - Avoid right lane closure near a left lane closure on the same roadway
 - Eliminates duplications and inefficiencies by streamlining information into one system
- Provides link to historical data that can be used to make informed decisions

System Data Sharing

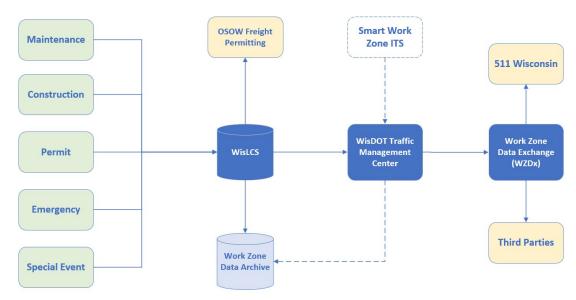
The LCS shares data with several internal and external mediums. Below are a few examples along with a diagram depicting the process:

- Wisconsin 511 system
- WisDOT website
- Traffic Management Center (TMC)
- E-mail reports
- FHWA Real-Time System Management Information Program (Section 1201)
- Third-party (vehicle navigation systems, phone/tablet apps. Websites. Social media, and news reports)
- Work Zone Data Exchange (WZDx)

With so many entities using this information, it is important to be as accurate and timely as possible when entering lane closure information.



Lane Closure System – Background



System Use – What closures should be tracked?

The LCS is the single source of Wisconsin Interstate, US, and State highway lane and ramp closure information. Off-shoulder work does not need to be entered into the system. Closure and restriction information should be entered for:

- All let projects or design projects with impacts to an Interstate, US, and/or State highway
- Any planned maintenance or permitted restrictions of closures on interstates, US highways, and State highways
- Major special events
- Any unplanned, emergency lane closures

System Users – Who should use the system?

Closure information can be entered into the LCS by any system user. WisDOT staff can enter the information or request that the consultant/contractor/county/utility/other enter the information. Either way, it is essential that staff have a clear understanding of who is responsible for entering and keeping closure information current

Advance Notification - When should closures be entered?

It is important for closures to be entered into the LCS several days prior to the lane closure occurring. Provide the following minimum advance notification to the engineer for incorporation into the Wisconsin Lane Closure System (LCS) as aligned in the table below.

Users are expected to enter closures according to the Advanced Notification Guidelines as shown in the table below. This table shows for each closure type, the minimum number of days before the Start Date that a closure should be entered by.

If a closure is entered that violates the minimum notification needed (per the table below), that closure shall be flagged as in violation. The closure itself can still be submitted, with a warning.



CLOSURE TYPE AND REQUIRED MINIMUM ADVANCE NOTIFICATION				
Closure type <u>with</u> height, weight, or width restrictions (available width, all lanes in one direction <16')	MINIMUM NOTIFICATION			
Lane and shoulder closures	7 calendar days			
Full roadway closures	7 calendar days			
Full Ramp closures	7 calendar days			
Detours	7 calendar days			
Closure type <u>without</u> height, weight, or width restrictions (available width, all lanes in one direction ≥16')	MINIMUM NOTIFICATION			
Shoulder closures	3 calendar days			
Lane closures	3 business days			
Ramp closures	3 business days			
Modifying all closure types	3 business days			

Discuss LCS completion dates at weekly project meetings to manage closures nearing their completion date prior to the completion date. Enter changes in the schedule or completion date into LCS after the weekly project update meetings. For unexpected closures or closure extension required due to weather, equipment malfunction, or other emergency, contact the regional work zone engineer in the region where the work will occur for additional guidance.

Enter the range of the project duration and when the closure is not in place for long term projects with sporadic restricted nighttime or daytime closures, exclude those dates using the calendar feature within LCS.

Closure Acceptance Process

Depending on the type of closure and the user entering the closure, the closure will either be automatically accepted or sent through the manual acceptance process. If a user has acceptance authority, the system allows, but does not require, the user to immediately self-accept the entered closure information into the system. Once accepted, the information is live and therefore published as an active closure on its start date. However, it is intended that closures on Priority Roadways follow the system acceptance process due to potential impact of the closures. Regional Managers will assign the appropriate role and authority to staff. The system acceptance process is depicted below.



USER REGIONS

A user may only enter and act upon a closure that is located within the same region as the user's region. The region options in LCS include:

- SE (Southeast)
- SW (Southwest)
- NE (Northeast)
- NC (North Central)
- NW (Northwest)
- ALL (All Regions)



USER ROLES

Standard User

Standard Users never have acceptance authority and do not have access to any interface that allows them to act upon a closure, including requesting, other than to view it.

Requestor

Requestors enter and view closures and are typically consultants, contractors, maintenance personnel and DOT project team members.

Limited Approver

Limited Approvers can create/modify/edit closures. They can accept nonpriority roadway closures.

Full Approver

Full Approvers can create/modify/edit closures. They can accept nonpriority and priority roadway closures and update project level information.

Regional Manager

Regional Managers act as regional coordinators of closures and are typically responsible for accepting closures for the region on Priority Roadways. Regional Managers can also assign acceptance authorization and perform all other administrative functions as well.

System Manager

System Managers can assign acceptance authorization to users and perform other administrative functions and privileges. System Managers have the same functions as Regional Manager but for all regions.

Task	Standard User Requestor		Limited Approver	Full Approver	Regional/ System Manager	
View Closures	Х	Х	Х	Х	Х	
Search Closures	Х	Х	Х	Х	Х	
Bookmark Closures	Х	Х	Х	Х	Х	
View Reports	Х	Х	Х	Х	Х	
Request a Closure		Х	Х	Х	Х	
Edit Own Closures		Х	Х	Х	Х	
Edit Team's Non-Priority Roadway Closures		Х	Х	Х	Х	
Edit Team's Priority Roadway Closures		Х	Х	Х	Х	
Edit any Non-Priority Roadway Closure			Х	Х	Х	
Edit any Priority Roadway Closure			Х	Х	Х	
Accept/Reject Non-PR Closures (entered + pending)			Х	Х	Х	
Enter a Special Event Closure			Х	Х	Х	
Accept/Reject PR Closures (entered + pending)				Х	Х	
Update project information (contact information)				Х	Х	
Manage auto-acceptance rules				Х	Х	
Update the Event Calendar					Х	
Exclude from SuperLoad Checkbox					Х	
Manage Users					Х	
Manage STN Landmarks					Х	
Manage Priority Roadways					Х	
Manage System Messages					Х	
View other User Information					Х	

Allowable actions by User Role



USER TYPES

A user may only enter and act upon a closure of the same type as the user's type. For example, if a user is entered in the system as 'Maintenance', then they can only request Maintenance closures. The user type options in LCS include:

- Construction
- Maintenance
- Permit
- All Types

USER EXAMPLES

Below are some examples of different types of users and what User Type would be chosen to request a lane closure:

Event Example	User Type
Construction Company to perform construction project on state highway	Construction
City/town/village to perform construction project on state highway (connected highway)	Construction
County Highway Dept to perform maintenance work on state highway	Maintenance
City/town/village to perform maintenance work on state highway (connected highway)	
City/town/village to close state highway for Special event (race, parade, etc.)	Permit
Utility Company to conduct utility work on state highway	Permit
Any company working on a state highway with an approved permit	Permit

ACCEPTANCE AUTHORIZATION

To approve any closure, a user must have a user role of Limited Approver, Full Approver, Regional Manager or System Manager.

- A Limited Approver can only approve closures on non-priority roadways.
- A Full Approver and Regional Manager can approve closures on any roadway (including priority roadways) in their assigned region.
- A System Manager can approve any closure, of any type, in any region.

Construction closures can be approved by users who have a User Type of Construction or ALL, and in the same region as the closure, or have a (user) region of ALL.

Maintenance closures can be approved by users who have a User Type of Maintenance or ALL, and in the same region as the closure, or have a (user) region of ALL.

Permit closures can be approved by users who have a User Type of Permit or ALL, and are in the same region as the closure, or have a (user) region of ALL.

Special Event closures can be approved by users who have a User Type of Permit or ALL, and are in the same region as the closure, or have a (user) region of ALL.

Emergency closures are automatically accepted (limited access to users).



OTHER ADMIN AUTHORIZATION

There are other special administrative authorization allowances provided within the User Admin Interface. The System Manager can assign this administrative authorization to other System Managers or Regional Managers. These features include:

- Manage Users
- Manage Messages
- Manage Regional Contacts
- Manage Priority Roadways
- Manage Regional Auto-Acceptance



USER PERMISSION SUMMARY

The table below summarizes the User Type, User Region, and Acceptance Authority which is typically associated with each individual user role. For example, a Regional Manager is generally associated with one specific region, can enter all types of closures, and has full acceptance authority. A Standard User will generally be able to view closures statewide (all regions), for all types of closures, but will have no acceptance authority.

	User Type				ser gion	Acceptance Authority			
User Roles	Maintenance	Permit	Construction	All Types	One	ALL	Full	Limited	No
Standard User				х	х	х			х
Requestor	х	х	х		х	x*			x
Limited Approver	х	х	х		х			х	
Full Approver	х	х	х	х	х		х	х	
Regional Manager***	х	х	х	х	х		х	х	
System Manager***	х	х	х	х	х	х	х	х	

*Requestors can have access abilities in multiple Regions. ***Can assign acceptance authority and administrative privileges



GETTING STARTED

REQUESTING AN ACCOUNT

A WisTransPortal account is needed to access the Wisconsin Lane Closure System (WisLCS). To create an account, begin by going to the home page: <u>http://transportal.cee.wisc.edu/closures/</u>

There are several links to various operations related to the WisLCS. The *Wisconsin Lane Closure System (WisLCS)* link will direct you to the live site where you can access the WisLCS. This user manual as well as supplementary materials can be found by selecting the link. To access the WisLCS training website select the link. To find WisDOT regional contacts and tech support select the link. To request an account online select the *New User – WisLCS Account Request Form* link.



Opening the *New User Account Request Form* link brings up the following page. Fill in all the required information fields, denoted by an asterisk (*). Then click *Next*.



	Wisconsin Lane Closure System				
	New User Account Request Form				
For a	For assistance with this page, contact your LCS administrator or email <u>wislcs@topslab.wisc.edu</u> .				
PLEASE N	DTE: ACCOUNT APPROVAL MAY TAKE UP TO TWO BUSINES	S DAYS			
	a WisLCS user account, complete the information below and press Next . Fields marked w cel to return to the WisLCS home page without completing your request.	ith * are			
*Desired User ID:	LCS User ID's are case sensitive. See note below.				
"Name:		"First MI "Last			
*Email:					
*Organization:					
Address1:					
Address2:					
City:					
State:	WI				
Zip Code:					
*Primary Phone:	Business V Format: (800) 555-1212				
Secondary Phone:	Business V				
Home Phone:					
Fax Number:					
Comments:					
*LCS Roles:	Region: SW Vuser Type: CONSTRUCTION V				
	Next Reset Cancel				
Note: LCS User	IDs are case sensistive. That is, "BBadger" and "bbadger" are treated as two different Us	ers IDs.			

This page provides one last opportunity to check the request form for errors. To complete the account creation, select *Finish* to submit the request form for review. An e-mail response with your log-in details should be sent to you within 1-2 business days.

	New User Account Request Form			
For assistance with this page, contact your LCS administrator or email <u>wisics@topslab.wisc.edu</u> .				
FOI assistan	For assistance with this page, contact your LCS administrator of email <u>wisits@topsiab.wist.edu</u> .			
	e information below and press Finish to complete the request. Press Back to correct a he previous page. Press Cancel to return to the WisLCS home page without completing			
*Desired User ID:	WisDotDoe			
*Name:	John Doe			
*Email:	JohnDoe@example.com			
*Organization:	Wisconsin DOT			
Address1:				
Address2:				
City:				
State:	WI			
Zip Code:				
*Primary Phone:	(800) 555-1212 Business			
Secondary Phone:				
Home Phone:				
Fax Number:				
Comments:				
*I CS Roles	SW / CONSTRUCTION			

If you already have an account, contact the regional contact person for steps to prepare your account for LCS use.



LOGGING IN

To enter the WisLCS (<u>https://transportal.cee.wisc.edu/closures/)</u> first log in to the WisTransPortal system. The screen below will appear automatically for users that are not already logged in. Fill in the required fields and select *Login*.

WisTra	ansPortal Login Form			
Please enter your User ID and Password information.				
	Welcome to the WisTransPortal. This system is maintained by the <u>Traffic Operations and Safety Laboratory</u> at the University of Wisconsin-Madison. Unauthorized access is strictly prohibited.			
User ID: Password:	Login Forgot User ID or Password?			
	tive. This site requires cookies. For help with your account send mail to n the links below for further information.			
WisTransPortal Home Account Information Contact Information				

FORGOT USER ID/PASSWORD

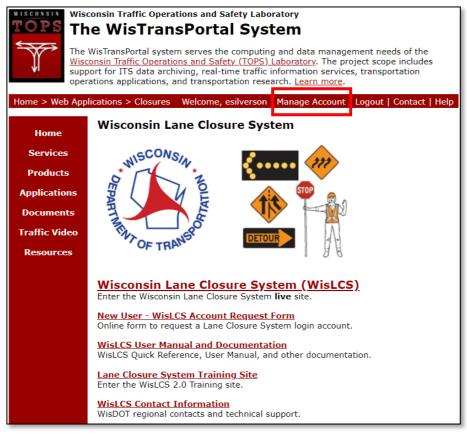
To request misplaced or forgotten account credentials, select *Forgot User ID or Password*. The link will lead you to the following page. Fill in the required fields related to the desired information and select either *Get User ID* or *Reset Password*. The desired information will be sent to the e-mail entered in the corresponding field.

WisTrai	nsPortal - Account Help
WisTransPortal er	nail support: <u>transportal@topslab.wisc.edu</u> .
Forgot User ID	
Enter the Email Address associated by email.	with your WisTransPortal account to have your User ID sent to you
Email Address:	Get User ID
Forgot Password	
Enter the User ID and Email Addres instructions by email to reset your p	s associated with your WisTransPortal account to recieve bassword.
Email Address:	
User ID:	
	Reset Password
WisTransPortal Hom	e Account Information Contact Information



MANAGING YOUR WISTRANSPORTAL ACCOUNT

Once inside the WisTransPortal System, the *Manage Account* link will bring up the general WisTransPortal account management page to add/alter profile information and/or change the account's password.



Selecting the Manage Account link brings up the *WisTransPortal Account Management* page. To add/alter the information displayed, select the *Edit Profile* link. To change the password associated with this account select the *Change Password* link. Selecting the *Exit Account Management* link will redirect the page to the WisTransPortal home page.

WisTı	WisTransPortal Account Management				
<u>Ex</u>	it Account Management Logoff WisTransPortal				
This page is for use b	y WisTransPortal account holders. Unauthorized access is strictly prohibited.				
For assistance mail <u>tran</u>	<u>sportal@topslab.wisc.edu</u> or see the WisTransPortal <u>Contact Information</u> page.				
	WisTransPortal User Account Profile				
User ID:	Trainer1				
Name:	Trainer 1				
Email:	trainer1@google.com				
Title:	Training Account				
Organization:	WisDOT				
Phone:					
Created:	02/02/2009				
Modified:	Modified: 03/20/2018				
Edit Pro	Edit Profile Change Password Exit Account Management				



HOME SCREEN

Once the user is logged in, the system will take the user to the appropriate home page, based on the highest role in their user profile(s).

LANE CLOSURE SYSTEM Home Projects	Request Search Reports 511 Local Events User Preference 🔻 Admin 👻 Help Contacts	Manage Account Log Out
Transportal / Applications / WisLCS / Home		
	Messages	
	! Test	
	1 Chris's Message	
	Closures Needing Acceptance Collapse All Expand All	
	202227 - Maintenance - Entered Priority Rdwy Attenuator Work	
	Allowable Lane Closure Hours Needing Acceptance No lane closure hours found.	
	My Closures Collapse All Expand All No closures found.	
	Bookmarked Closures No closures found.	

The Home page is where you can get an overview of the five main home page sections based on the user profile.

	Description	Standard	Limited &	Requestor	Regional	System
		User	Full Approver		Manager	Manager
Messages	This section will display any current messages. High priority messages will be marked with an ! icon.	x	X	X	Х	Х
Closures Needing Acceptance	Displayed on Approver and Regional Managers profiles only. Lists closures the user can accept.		Х		х	
Allowable Lane Closure Hours Needing Acceptance	Displayed on Regional Managers profile only. Lists closures which the user can accept.				Х	
My Closures	Any closure where the user or their Team is part of the closure history (e.g., entered, accepted, modified, etc.). A closure will remain in this section until that closure is either deleted, or until after it has been completed/cancelled status for three days.		X	X*	X	
Bookmarked Closures	Shows closures which the user has bookmarked	Х	х	Х	Х	Х

* If user has Emergency Closure access flag, this section will show up on Homepage.

A summary of the current closures is shown, but an expanded view can be seen by selecting the *Expand All* tab or the *View* button for the full closure detail where modifications/approvals can be made.



The Closure Status Color Key is as follows:

- Red Entered closure past its Start Date & Time
- Orange Entered closure within one week of its Start Date
- Green Active closure (between its Start & End Dates)
- Black Normal/Default

Closure Summary	
Closures Needing Acceptance (3) Collapse All Expand All	
204172 - Maintenance - Entered - Priority Rdwy - Crack Fill	View
204174 - Maintenance - Entered - Priority Rdwy - Barrier Wall Work	View
204176 - Special Event - Entered - Priority Rdwy - Parade	View

Expanded Closure Summary on Homepage

osu	ires Ne	eding Ac	ceptanc	e (3) Collapse All Expand All						
204172 - Maintenance - Entered - Priority Rdwy - Crack Fill View										
ID Hwy County Type Description Duration										
1	I-94 EB	MILWAUKEE	System Interchang	Lane or Shoulder Closure from I-94 EB TO I-41 NB (W-N ZOO) to I-94 EB TO I-41 NB (W-N ZOO)	Daily from 04/27/2023 to 04/27/2023, 10:00 AM - 12:00 PM, Th					
204174 - Maintenance - Entered - Priority Rdwy - Barrier Wall Work										
ID	Hwy	County	Туре	Description	Duration					
1	I-41 NB	MILWAUKEE	Mainline	Full Closure from COLLEGE AVENUE (B-40-0811 BEGIN) to COLLEGE AVENUE (B-40-0811 BEGIN)	From 12:00 AM on 04/27/2023 to 11:59 PM on 04/28/2023					

REQUEST

PROJECT SET UP FOR CONSTRUCTION CLOSURES

Projects Tab

Prior to requesting a construction-related closure, the Project ID must be entered and set-up in the system.

LANE CLOSURE SYSTEM Home Projects Request Search Reports 511 Local Events User Preference - Admin - Help Contacts Transportal / Applications / WisLCS / Home

When selecting the *Primary Contact*, the contacts phone number will auto-populate. Once the user has filled in the required fields, select *Submit*.

The user can select a Project ID, then the Project Information will auto-populate based on the selected Project ID. The user can click the Edit button and edit the project information. The TMP ID(s) will also be auto-populated based on the selected Project ID; however, the TMP ID(s) are not be editable by the user.



Lane Closure System – Request

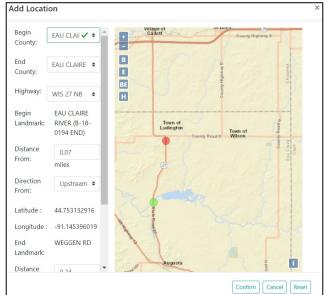
	Project Inf	ormation Re	set Cancel Save Save	& Exit
Project ID: 1100-00-73	Primary Contact:	Primary Contact	(123) 456-7980	~
General Description:	Prime Contractor:	Prime Contractor	(457) 891-2301	~
Milwaukee - Fond du Lac Kohlsville River Bridge I 41 WASHINGTON	Emergency Traffic Control Contractor:	Emergency Contractor	(789) 123-4560	~
TMP ID:	Law Enforcement:	Name	Phone Number	
THE ID.	Other Contact:	Name	Phone Number	
Requestor Team	Detours			
xxyyzz	Detour Info	, ,		
Manage Requestors	1		11	
		Add	Delete Selected Det	ours
Save Save & Exit				

During the project setup, allowable hours can be entered. It is recommended the user enter allowable hours in for projects that will have many different hours of work. If there is only one long-term closure, it might be easier to just request the closure one time. Make sure to include a small buffer on either end of your start and end location so that when you do start to request closures, the closure will fall in between the start and end location of the allowable hours locations.

l	Reset Ca	ancel Save Save & Exit				
owski (jdzienkowski)	✓ 71	5-231-1600				
	✓ (4)	14) 589-6328 🔹				
	✓ (4	58) 987-5698				
	Ph	none Number				
	Ph	none Number				
Detour Info						
A	Add Detour	Delete Selected Detours				
cepted in the general area	as.					



First step would be to add a location for the allowable hours.



After the location is selected you can then add the allowable hours.

		RE End County: EAU CLAIRE AIRE RIVER (B-18-0194 END)	Highway: WIS 27 NB End Landmark: WEGGEN RD
Add	Allowable Hours		
+ 1/4	Town of Ludington	Town of Wilson	
Kin			
fillage of Fall			
Creek c ⁸	n b-ce		
(and)	un Road	i.	

Allowable hours may be entered for the following scenarios:

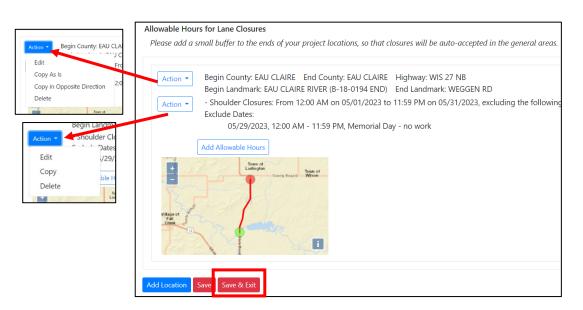
Add Ho	ours		×	
Lane Deta	ails:		~	
Please sel	ect a c	late ra	Shoulder Closures Mainline - 1 Lane Closed	
SU MC	APF TU	RIL 20: WE	Mainline - 2 Lanes Closed Mainline - 3 Lanes Closed Mainline - 4 Lanes Closed	
2 3	4	5	Ramp - 1 Lane Closed	
9 10	11	12	System Interchange - 1 Lane Closed Mainline - Flagging	
16 17	18	19	Mainline - Moving Lane Closure	
23 24	25	26	Ramp - Moving Lane Closure	
30			System Interchange - Moving Lane Closure	
			One Lane Road Temporary Signal	
			One Lane Road Stop Condition	
			Confirm Cancel Reset	



Once you select the lane detail scenario, you can then enter your allowable hours as shown in the contract.

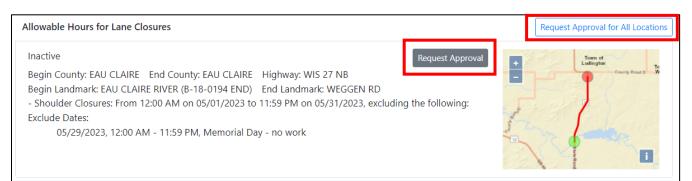
ne D)etai	ls:		\$	Sho	ulder Clo	osure	S								~
Select	ed: 0	5/01/	2023	to 05	5/31/2	2023 (30 D	ays)							Closur	e Begin & End Time:	
<		AD	RIL 2	0.2.2					M	AY 20	22		>	Start:	12:00 AM	
su	мо		WE		FR	SA	SU	мо	TU			FR	SA	End:	11:59 PM	
						1		1	2	3	4	5	6	LIIG.	11.55 FIVE	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	Durati	on Type:	
9	10	11	12	13	14	15	14	15	16	17	18	19	20		aily 🕜	
16	17	18	19	20	21	22	21	22	23	24	25	26	27		/eekly 🕜	
23	24	25	26	27	28	29	28	29	30	31				C	ontinuous 😯	
30																
cluc	le D	ate	s Be	gin	&	nd Tim	е									
05/2	9/20	023:			12:	MA 00		~			11:5	9 PI	Μ	~	Memorial Day - no w	ork 🗸

After entering one location of allowable hours, you can also enter the opposite direction, or add additional lane details such as 1 lane closed, flagging operation, etc. An easy way to do this is to click the action button next to the location or the hours and a few options to copy, edit, delete, copy in opposite direction or copy as-is, as shown below.



Once you are completed entering in all the allowable hours, click save and exit. You will then be required to request approval for the allowable hours. After you request for approval, the Regional Manager will then be able to review and accept the allowable hours or reject and send comments back to you.





After these hours are entered, the Regional Manager will then be able to approve these hours so that any future closure requests during such time periods will be automatically accepted if request is within the following guidelines:

Rules for Auto-Acceptance What can be auto-accepted? Maintenance Shoulder-only closures and Construction closures may be auto-accepted, according to the guidelines and rules below. Other Maintenance closures (Mainline, Ramps, etc.), Permit and Special Event closures, will not be auto-accepted. **General Guidelines for all Closures** 1. Closure must be within the Advanced Warning Guidelines. 2. Closure cannot conflict with other closures. 3. Closure cannot conflict with any Calendar Events. Maintenance Shoulder-only Closures **Construction Closures** The closure needs to be in a single county. If the closure is in multiple In addition to the above General Guidelines, Construction closures must counties, the Maintenance shoulder closure will not be auto-accepted. also meet the following rules: The Regional Manager of each region can specify highways that are 1. Closure must be within the Allowable Lane Closure Hours set up in excluded from auto-acceptance. If a Maintenance shoulder closure is the Projects tab. located on an excluded highway, it will not be auto-accepted. Otherwise, 2. The Allowable Lane Closure Hours must already be accepted by the the closure will be auto-accepted. Regional Manager. The regional settings are listed in the tables below.



The project may have more than one person requesting closures, any potential requestor must be added to the Requestor Team in order to request, edit or submit a closure.

Project ID: 0117-05-01 *Primary Contact: Matthew Bertucci (mtbertucci) 920-492-4158 General Description: Maintenance Rout and Seal STH 32, SCL to Deuster Road [STH 32, Brown County] *Prime Contractor: Frie M. Colsuedt. (41, 1) 313-6841 BROWN *Emergency Control Core Search for requestors Add Selected Image Requestors 1) 431-3684 TMP ID: Control Core Search for requestors Add Selected Image Requestor Add set 1) 431-3684 Requestor Team Other Control Bucky Badger Other Control Image Berucci Image Retrucci Image Retrucci </th <th></th> <th>F</th> <th>Project Info</th> <th>ormatior</th> <th>ı</th> <th>Reset</th> <th>Canc</th> <th>cel Save Save</th> <th>& Exit</th>		F	Project Info	ormatior	ı	Reset	Canc	cel Save Save	& Exit
General Description: Manage Requestors Maintenance Rout and Seal STH 32, SCL to Deuster Road STH 32, Brown County BROWN *Emergency Control Cor Law Enforce *Emergency Control Cor Bucky Badger *Emergency Control Cor *Emergency Remove All < *Emergen	Project ID: 0117-05-01	*Primary Co	ntact:	Matthew E	Bertucci (mtber	rtucci)	920-	492-4158	
Deuster Road STH 32, Brown County BROWN TMP ID: Other Control Brequestor Team Detour: Torm Bouldo Torm	General Description:	*Prime Cont	ractor:				(414) 313-6841	
Requestor Team Detour	Deuster Road STH 32, Brown County BROWN	Control Cor	TMP 11Preparer (TMP-Preparer) Cara Abts (dotcla) Bucky Badger	Ì	emove Selected <			ne Number	
Add Detour Delete Selected Detours		Detours	(mtbertucci)						

Detour information can be typed into a free text cell or drawn on map. Multiple detour routes can be added and entered. For full closures and when Signed Detour Available is selected yes, detour information is required.

Example of a detour explained in free text:

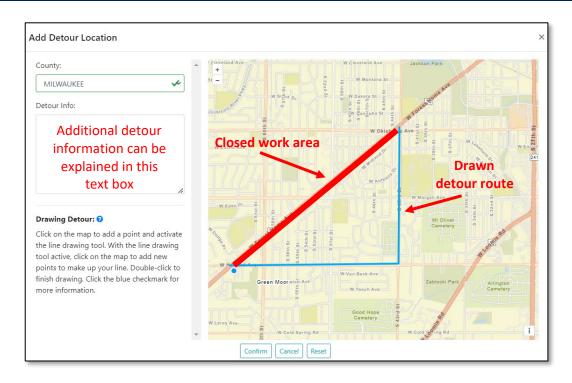
			<u>E</u>	xample of Detour Info input
Detours	Detour Info		-	ed detour route follows: S 61/WIS 35, between south of
1	enter detour information in this cell	v 11		ancaster and Dickeyville S 151, between Dickeyville and
2		11		latteville /IS 80/WIS 81 within Platteville
		Add Detour Delete Selected De	tours	

Example of a detour drawn in the map:

Signed Detour Available:	No	÷	Detour Route Info
Add/Edit Detour Remove Deto	ur		



Lane Closure System – Request



REQUEST INTERFACE

Once a project ID has been added, the user can now request a closure in the *Request* tab.

LANE CLOSURE SYSTEM Home Project	s Request	Search	Reports	511 Local	Events	User Preference 🝷	Admin 🝷	Help	Contacts
Transportal / Applications / WisLCS / Home									

The Request Interface is used initially to enter a closure into the system. A closure can be one of five types:

- Maintenance A closure required by WisDOT, County or city/town/village personnel
- Permit A closure requiring a permit such as utility, work on right-of-way or development related work
- Construction Closures associated with a Let project that have a Project ID
- Special Event A closure related to a planned event such as a parade
- Emergency Any closures related to an unplanned occurrence such as flooding. This requires an emergency access flag to enter an emergency closure.

If the user is authorized to enter more than one of these types of closures, the user will be prompted from a dropdown list to select the type of closure they wish to enter.

Each closure consists of two parts: a General Section and a Facility Section. The General Section includes attributes that pertain to the entire closure and the Facilities Section is a way to group closure-specific attributes within the same closure. Facilities come in three types: Mainline, Entrance/Exit Ramps and System Interchanges.



REQUESTING A CLOSURE

The user's role and type will determine if they can request a closure or what type of closure they can enter. A user with a Viewer role will not be able to enter a closure into the system and likewise a user with a Requestor type will only be able to enter a closure.

All closures have a slight variation to the General Section of the closure, but every closure will share the same facility section. For instance, for a construction closure, the user will have to select a Project ID from a dropdown list. A maintenance closure will need to select the work type from a dropdown menu, and a permit closure will need the permit number entered and select the work type from a dropdown menu. The emergency and special event closures are entered in the same fashion as the previous three.

Emergency closures will not need to go through the acceptance phase. Once entered, the emergency closure automatically becomes a live closure. These closures are the result of an unexpected incident, such as bridge hit or flooding, that results in the roadway being closed for an extended period. Any planned closure will fall somewhere in the other closure types. Off-shoulder work does not need to be entered into the system. Closures lasting less than 30 minutes do not need to be entered into the system.

Requesting a closure takes place in the Request Interface. From the menu bar, select the *Request* link to reach the Request Interface.

LANE CLOSURE SYSTEM Home Proje	cts Request	Search	Reports	511 Local	Events	User Preference 🔻	Admin 🔻	Help	Contacts
Transportal / Applications / WisLCS / Home									
	Please : Region: Select		Closure	d like to request. Type: -	¢				

Once at the Request Interface, select the Region, select the Closure Type from the drop-down bar, and select continue.

The following pages will go through a Construction Request, a Maintenance Request, a Permit Request, a Special Event Request, and an Emergency Request individually.

CONSTRUCTION

For a Construction Request, the following page is displayed. Select the project ID associated with the closure. If no information associated with the project ID, click the *Projects* tab at the top and fill in information before requesting a closure under the project ID as described above.



Lane Closure System – Request

	Please select a Project ID	
Project ID:	Project ID	
	Continue Cancel	

Once your Project ID has been set-up under the Projects Tab, enter project ID, edit project contact information if needed and select the construction type from the drop down.

Project ID:	1100-00-73	*Primary Contact:	Tom Boyke (TBoyke) 🗸	(123) 456-798(🗸
*Construction Type: Other:	Barrier Wall Work 🗸 🕈	*Prime Contractor:	Prime Contractor 🗸	(457) 891-2301
General Description:	Milwaukee - Fond du Lac Kohlsville River Bridge I 41 WASHINGTON	*Emergency Traffic Control Contractor:	Emergency Contractor 🗸	(789) 123-456(🗸
TMP ID(s):		Law Enforcement:	Name	Phone Number
Requestor Team:	Emily Silverson (esilverson)	Other Contact:	Name	Phone Number

Fill in the fields with project information. Select construction work type using the dropdown menu. It is recommended to select the controlling work item for that closure but up to five types can be selected. The following items can be selected:

- Barrier Wall Work
- Beam Launching/Setting
- Bridge Sealing
- Bridge Work
- Cable Guard Work
- Clearing & Grubbing
- Crack Fill
- Crossover Construction
- Culvert Work
- Curb ramp
- replacement/installation
- Deck Overlay
- Deck replacement
- Equipment Mobilization
- Erosion Control

- Grading
- Guard Rail Work
- Inlet Work
- Interchange Reconstruction
- Intersection Reconstruction
- Joint Work
- Lighting Work
- Milling Operation
- Patching
- Pavement marking Work
- Pavement Work
- Paving Operation
- Railroad Work
- Reconstruction
- Restoration

- Roadway Widening
- Sanitary Sewer Work
- Shoulder Work
- Sign installation
- Sign base installation
- Signal Base installation
- Soil Boring
- Storm Sewer Work
- Survey Work
- Temporary Widening
- Traffic Staging
- Utility Work
- Water Main Work
- Other enter description if not listed above.

After Construction Type is filled on, select continue. Click Add Facility to add location information for the work being performed.



Lane Closure System – Request

Project ID:	1100-00-73	Primary Contact:	Tom Boyke (TBoyke) (123) 456-7980	Edit General
General Description:	Milwaukee - Fond du Lac Kohlsville River Bridge I 41 WASHINGTON	Prime Contractor:	(123) 436-7960 Prime Contractor (457) 891-2301	
Construction Type: Other: TMP ID(s):	Barrier Wall Work	Emergency Traffic Control Contractor: Law Enforcement:	Emergency Contractor (789) 123-4560	
Requestor Team:	Emily Silverson (esilverson)	Other Contact:		

In the Add Facility screen, complete the following workflow:

- 1. Select the facility type
- 2. Enter the schedule information
- 3. Enter the roadway status and/or lane diagram Information
- 4. Enter the highway location information
- 5. Enter restrictions (width, vertical, weight, speed) and/or detour routes limit

Refer to the "Facilities and Duration Overview" Section for more information on how to enter this information.

Facility Type:	-Select	٥	Schedule Closure	
Roadway Status:	Select	•		
Add/Edit Location		Hwy:		Torker .
End County:			5	· · · · · · · · · · · · · · · · · · ·
Begin Location:		End Location:	Japan	Discreting
Distance From:		Distance From:	Entres	Watorsky
Direction From:		Direction From:	in territ	Popel du Las
Latitude:		Latitude:	se wat	Vadice Nor
Longitude: Closure Length:		Longitude:	States	ee DAaga Aasaa V
-		Longitude: Vertical Restrictions	Weight Restrictions	
Closure Length:	Vidth 💿	Vertical Restrictions Vertical Restrictions?	Weight Restrictions	Speed Restrictions
Closure Length: Roadway V Restriction Type:	Vidth 🕐	Vertical Restrictions Vertical Restrictions? No •	Weight Restrictions? No •	Speed Restrictions Speed Reduction? No
Closure Length: Roadway V Restriction Type:	Vidth 🕐	Vertical Restrictions Vertical Restrictions?	Weight Restrictions	Speed Restrictions
Closure Length: Roadway V Restriction Type:	vidth ? v Width: ? in	Vertical Restrictions Vertical Restrictions? No • Minimum Vertical Distance:	Weight Restrictions Weight Restrictions? No • Maximum Vehicle Weight:	Speed Restrictions Speed Reduction? No



Once the information is entered, click *Save* and a summary page will appear with the requested closure information. This closure can be edited and/or replicated for other similar work being done. In edit mode, facility can be replicated, by clicking *Replicate*. A pop-up screen will appear to choose to replicate facility *As-Is* or *In-opposite-direction*. *As-Is* copies the facility exactly and user can adjust; *In-Opposite-Direction* changes the direction to other side of roadway and the user still can adjust.

Roadway Status:	Full Closure		Duration:	From 12:00 AM on 05/29/2023 to 11:59 PM on 05/30/2023
Begin County:	DUNN	Hwy:	I-94 EB	
End County:	DUNN			+
Begin Location:	WIS 25- BROADWAY ST (B- 17-0029 BEGIN)	End Location:	BRIDGE (B-17- 0056 BEGIN)	
Distance From:	0.07	Distance From:	0.11	US HIGHWAY LA
Direction From:	Upstream	Direction From:	Upstream	
Latitude:	44.906987966	Latitude:	44.907107576	
	Replic	ate Facility		×

Click *Submit Closure* at the bottom of the summary page when ready to submit the closure.



			Reques	t Closu	ire		
204175 Constructio	on Draft						Add Facility
Project ID:	0118-17-71		Primary		Nicholas Pitsch	(dotn1p)	Edit General
General Description:	WCL to Red 0	Seal Coat STH 29, Cedar River Bridge County DUNN	Contact: Prime Contract	or:	715 579 4377 Mike Seifert (141) 564 7896		
Construction Type: Other: TMP ID(s):	Clearing & Grut	obing	Emergen Traffic Co Contracto Law Enforcem	introl or:	Andy Heidtke (452) 125-4122		
Requestor Team:	Chris Mills Erin Schwar Yewon Lee	rk (schwarke)	Other Co	ntact:			
Facility 1 - Mainlin	e						Edit Replicate
Roadway <mark>Status:</mark>	Full Closure			Durat	ion:	From 123 05/30/20	00 AM on 05/29/2023 to 11:59 PM on 23
Begin County:	DUNN	Hwy:	1 94 EB				1 1
End County:	DUNN					8	28th Avg
Begin Location:	WIS 25 BROADWAY ST 17 0029 BEGIN	0	0056 B			10 may al	
Distance From:	0.07	Distance From	e: 0.11			all	
Direction From:	Upstream	Direction From	m: Upstre	am			
Latitude:	44.906987966	Latitude:	44.907	107576			Y
Longitude: Closure Length:	91.934806965 0.19	Longitude:	91.93	086386		Maxim	Cho Z Naple Ava
Roadway	Width	Vertical Restr	ictions		Weight Restrict	ions	Elm Ave W TIM Ave E Speed Restrictions
Restriction Type:		Vertical Restrictions	2	Weigh	t Restrictions?		Speed Reduction?
Available Roadway	y Width:	No		No			No
Effective Roadway	Width:	Minimum Vertical D Temporary Signaliza		Maxin	num Vehicle Wei	ight:	Reduced Regulatory Speed:
Signed Detour Ava	ilable Yes		Route Info Exit to WIS 25 a	nd get ba	ck on 1.94	Addition	al Information
Add Facility		Self Ac	cept Closure		ſ	Cancel Requ	ed Save as Draft Submit Couure
		Cancel Requ	uart Caur	as Draft	Submit Clos		



If the user is a Limited Approver or Full Approver, then the user may select *Self Accept Closure* and it will be automatically accepted. This option will only show if the user has the authorization to self-accept.

Add Facility	Self Accept Closure	Cancel Request	Save as Draft	Submit Closure

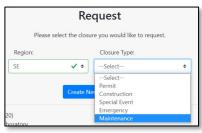
After clicking submit, a message will appear that your closure was auto-accepted or a message that your closure will not be auto-accepted if there is a conflict, and a warning message and reason will be provided. The warning message is only for construction closures, the reason could be it violates the allowable hours, or it conflicts with another closure.

Warning Message		×
Closure Cannot Auto-ac closures.	cept: Facility 1 conflic	cts with other
	Go Back	Continue Submit



MAINTENANCE

For selecting a *Maintenance Request*, the following page is displayed. Select the *Region* and *Closure Type*, then click *Create New*.



Fill in the *Maintenance Type* and the required *Contact(s)* for the project. Click *Continue*.

	Ν	Maintenance Clos	sure - General Secti	on	
*Maintenance Type:	Select	•	*Primary Contact:	Name 🕕	Phone Number ()
Other:			Secondary Contact:	Name	Phone Number
			Emergency Traffic Control Contractor:	Name	Phone Number
			Law Enforcement:	Name	Phone Number
			Other Contact:	Name	Phone Number
		Continue	Cancel		

Fill in the fields with project information. Select maintenance work type using the dropdown menu. It is recommended to select the controlling work item for that closure but up to five types can be selected. The following items can be selected:

- Attenuator Work
- ATR Maintenance
- Barrier Wall Sweeping
- Barrier Wall Work
- Bridge Deck Sealing
- Bridge Inspections
- Bridge Repair
- Bridge Sweeping
- Bridge Washing
- Bridge Work
- Bump Grinding
- Cable Guard Work
- Clearing, Grubbing & Tree Removal
- Crack Fill
- Crash/Spill Cleanup
- Culvert Work
- Curb Work
- Delayed Recovery
- Ditch Work
- Drainage Work

- Drift Control Establishment Activities
- Fence Work
- Guard Rail Work
- Hazmat Cleanup
- Inlet Work
- Install Footings for Type 1 Sign
- ITS Work
- Joint Work
- Lighting Work
- Merrimac Ferry Maintenance
- Milling
- Mowing
- Paint Testing
- Patching Work
- Pavement Coring
- Pavement Markings
- Pavement Repair (Concrete or Asphalt)
- Paving
- Poly/Mud Jacking

- Prescribed Burn
- Railroad Work
- Ramp Gate/Ramp Meter Work
- Retaining Wall Repair
- Shoulder Work
- Sign Installation
- Sign Removal
- Sign/Sign Bridge Inspection
- SIS Logo Installation
- SIS Logo Removal
- Snow Removal
- Soil Boring
- Sound Wall Repair
- Surveying
- Sweeping
- Traffic Signal Work
- Washing (Tunnels, Bridge Decks)
- Water Main Work



• Other – enter description if not listed above.

When selecting the primary contacts, the contacts phone numbers will auto-populate. Once the user has filled in the required fields, select *Continue*.

A summary of the requested closure information is listed. Here, the user can *Cancel the Request, Save as Draft* or *Add Facility*.

		Request Closure		
202357 Maintenance D	raft			
Maintenance Type: Other:	Shoulder Work	Primary Contact:	Bucky Badger (bbadger) (123) 456-7890	Edit General
		Secondary Contact:		
		Emergency Traffic Control Contractor: Law Enforcement:		
		Other Contact:		
Add Facility			Cancel Reque	st Save as Draft

Click *Add Facility* to add location information for the work being performed.

In the *Add Facility* screen, complete the following workflow:

- 1. Select the facility type
- 2. Enter the schedule information
- 3. Enter the roadway status and/or lane diagram Information
- 4. Enter the highway location information
- 5. Enter restrictions (width, vertical, weight, speed) and/or detour routes limit

Refer to the "Facilities and Duration Overview" Section for more information on how to enter this information.



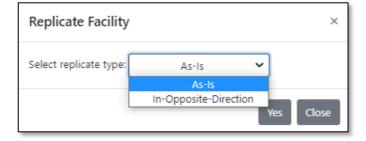
Lane Closure System – Request

acility Type:Select-		•	Schedule Closure			
Roadway Status:Sele	sct	÷				
Add/Edit Location		Hwy:		:	Lake Saperter	6
End County:						
Begin Location:		End Location:	15	SEPAUL WINC	zran	
Distance From:		Distance From:		X	Whom	mun
Direction From:		Direction From:	4			
Latitude:					Madise	n Gr
		Latitude:				
to the second se		Latitude:			TE	1
Longitude:		Longitude:	P II Tes	Moines	T	Chicago
Longitude: Closure Length:				Moines	X	Chicago
				> /	Speed Re	
Closure Length: Roadway Width 💿	20	Longitude:	tes	is T	Speed Re Speed Reduction	strictions
Closure Length: Roadway Width 💿	20	Longitude: Vertical Restrictions	Weight Restriction	is T		strictions
Closure Length: Roadway Width 🔊 estriction Type: ‡	Vertic No	Longitude: Vertical Restrictions al Restrictions?	Weight Restriction	ıs	Speed Reduction	estrictions
Closure Length: Roadway Width 🔋 Restriction Type:	Vertic No	Longitude: Vertical Restrictions cal Restrictions? ‡	Weight Restrictions?	ıs	Speed Reduction	estrictions
Closure Length: Roadway Width () Restriction Type: * Available Roadway Width	Vertic No in in	Longitude: Vertical Restrictions cal Restrictions? ÷ num Vertical Distance:	Weight Restrictions?	is t	Speed Reduction	estrictions
Closure Length: Roadway Width () Restriction Type: * Available Roadway Width	Vertic No in in	Longitude: Vertical Restrictions cal Restrictions? ÷ num Vertical Distance: ft in	Weight Restrictions?	is t	Speed Reduction	estrictions
Closure Length: Roadway Width () Restriction Type: * Available Roadway Width ft Effective Roadway Width:	Vertic No in Temp	Longitude: Vertical Restrictions cal Restrictions? ÷ num Vertical Distance: ft in orary Signalization:	Weight Restrictions? No ÷ Maximum Vehicle Weigh	is t	Speed Reduction No Reduced Regula	estrictions
Closure Length: Roadway Width () Restriction Type: * Available Roadway Width ft Effective Roadway Width:	Vertic No in Temp	Longitude: Vertical Restrictions cal Restrictions? ÷ num Vertical Distance: ft in orary Signalization:	Weight Restrictions?	is t	Speed Reduction	estrictions n? ÷

Once the information is entered, click *Save* and a summary page will appear with the requested closure information. This closure can be edited and/or replicated (as-is or in opposite direction) for other similar work being done. A pop-up screen will appear to choose to replicate facility *As-Is* or *In-opposite-direction*. *As-Is* copies the facility exactly and user can adjust; *In-Opposite-Direction* changes the direction to other side of roadway and the user still can adjust.

				Edit
Roadway Status:	Full Closure		Duration:	From 12:00 AM on 05/29/2023 to 1 <mark>1:59 PM on</mark> 05/30/2023
Begin County:	DUNN	Hwy:	I-94 EB	
End County:	DUNN			+
Begin Location:	WIS 25- BROADWAY ST (B- 17-0029 BEGIN)	End Location:	BRIDGE (B-17- 0056 BEGIN)	
Distance From:	0.07	Distance From:	0.11	in an
		Direction From:	Upstream	





Click *Submit Closure* at the bottom of the summary page when ready to submit the closure.

			Reques	t Closure			
204076 Malmenan	ce Death						Add Radility
Maintenance Type	к AT	R Maintenance	Primary	Contact:	Emily Silvence 414-225-3726		Edit General
Other:			Carried and	ry Centect:	410-225-3726		
				cy Traffic Control			
			Contract				
			Law Enfo	oceneers.			
			Other Co	etact:			
Facility 1 - Mainin						Lak	Replicate
Readway Status:	Lane or Sho	oulder Closure		Duration:		om 93,08,0003 to 93,01,0 I Se PM, T, W, Th, F	021.12:00
					AM - 1	ISA PM, T, W, TB, F	
Left Lane	Lane Sight						
Shide	Shipt						
-							
	1 100						
Closed Shift	Shift Closed						
Losse som	Lot						
legin County:	KENIOSHA	Hary:	i-tt N			a ser a series	
ind County:	KEN/OSHA						
Regin Location:	OFF RAMP TO	End Location:		WB (8-30-	POT LAR	117 E	-8-
	WIS 165		2 1900	ND)			
Distance From:	0.03	Dictance From:	0.17				1
Direction From:	Uprtwam	Direction From:	Downs	treats		_	
Latitude: Longitude:	42.519368128	Latitude:	42.570	18021		and the second	
	3.52	Longitude:	-07 95	000000			
Closure Length:	4.52						milita
						10 E	
						1. 11	Tra B
Readway	width	Vertical Restrict	ions	Weight Br	estrictions	Speed Rectr	ktions
Restriction Type:		Vertical Restrictions?		Weight Restrict		Speed Reduction?	
Orent		No		Nio		No	
Available Roadway	Width:	Minimum Vertical Dist	ance:	Maximum Vehic	le Weight:	Reduced Regulator	y Speed:
12 # 0 in		Temporary Signalization	erc.				
Effective Roadway	Width:						
ligned Detour Ava	ilable ho	Detour Ro	an la fa		8.440%	nal Information	
		LIFTULE BA	1419 1010				
Add Tadility		Gelf Accep	r Closure		Cancel Req	unit Saur at Death Salar	R Closure
		Canada Dana and	[C	- Durk	have the		
		Cancel Request	Save	as Draft Su	Ibmit Close	ure	



If the user is a Limited Approver or Full Approver, then the user may select *Self Accept Closure* and it will be automatically accepted. This option will only show if the user has the authorization to self-accept.

Add Facility	Self Accept Closure	Cancel Request	Save as Draft	Submit Closure	
- Add rotanty		Currentequest	Save as branc	Submit closure	

For shoulder-only maintenance closures, a closure will not be auto-accepted if there is a conflict, and a warning message and reason will be provided. For all other maintenance closures, a warning message will not be provided since auto-acceptance does not apply.

Warning Message		×
Closure Cannot Auto-ac closures.	ccept: Facility 1 conflic	cts with other
	Go Back	Continue Submit

Successfully Submitted	×
Success!	
	Close



PERMIT

For selecting a *Permit Request*, the following page is displayed. Select the *Region* and *Closure Type*, then click *Create New*.

	Re	quest	
Please sele	ect the closu	re you would like to request.	
Region:		Closure Type:	
SE	✓ +	Select	¢
		Select	
		Permit	
	Create Ne	^e Construction	
		Special Event	
		Emergency	
20) poratory		Maintenance	

Fill in the *Permit Type* and required *Contact(s)* for the project. Click *Save*.

	Permit Closure	e - General Section		
Permit Number:	0,	Primary Contact:	Name 🕕	Phone Number 🕚
Permit Type:	Select () \$	Prime Contractor:	Name ①	Phone Number ①
Other:		Emergency Traffic Control Contractor:	Name 0	Phone Number 0
		Law Enforcement:	Name	Phone Number
		Other Contact:	Name	Phone Number
	Save	Cancel		

Fill in the fields with work information. Here the user will have to enter a permit number and select the type of work to be completed from the dropdown menu. Up to five types can be selected at one time. The following items can be selected for Permit work:

- Asbestos Bridge Survey
- Borings
- Cable Work
- Duct Installation
- Electrical Work
- Fiber Work
- Gas Line Repair
- Gas Main Work
- Grading
- Infrared Thermography
- Lighting Install/Replacement
- Overhead Sign
- Pavement Work
- Paving

- Railroad Crossing
- Rare Species Survey
- Road Construction
- Sanitary Work
- Sign Installation
- Signal Installation
- Storm Sewer Work
- Surveying
- Trenching
- Utility Work
- Water Main Work
- Wetland Delineation
- Other enter description if not listed above.



As with the construction and maintenance request, the phone number for the primary contact will auto populate. Once the user has filled in the required fields, select *Submit*.

A summary of the requested closure information is listed. Here, the user can *Cancel the Request, Save as Draft* or *Add Facility*.

		Request Closure		
204077 Permit Draft				Add Facility
Permit Number:	12345	Primary Contact:	Bucky Badger (bbadger) 123-456-7890	Edit General
Permit Type:	Borings	Prime Contractor:	Contractor1 (123) 456-7891	
Other:		Emergency Traffic Control Contractor:	ETC1 (123) 456-7892	
		Law Enforcement:		
		Other Contact:		
Add Facility			Cancel Requ	est Save as Draft

Click Add Facility to add location information for the work being performed.

In the *Add Facility* screen, complete the following workflow:

- 1. Select the facility type
- 2. Enter the schedule information
- 3. Enter the roadway status and/or lane diagram Information
- 4. Enter the highway location information
- 5. Enter restrictions (width, vertical, weight, speed) and/or detour routes limit

Refer to the "Facilities and Duration Overview" Section for more information on how to enter this information.



Lane Closure System – Request

	*	Schedule Closure	
oadway Status:Select	:		
Add/Edit Location			Lake Supercer
begin county.	Hwy:		
End County:			
Begin Location:	End Location:	15.0 STPA	Witconian 4
Distance From:	Distance From:		Wasomain
Direction From:	Direction From:		
Latitude:	Direction From:		Medison Gra Mitwaykee Lass Michael
	Latitude:		- Hun name
Longitude:	Longitude:	va tes Moine	Chicago
Closure Length:			724 AT
Roadway Width 💿	Vertical Restrictions	Weight Restrictions	Speed Restrictions
estriction type:	vertical Restrictions:	weight Kestrictions:	speed Reduction:
	No +	No ‡	No +
+		Maximum Vehicle Weight:	Reduced Regulatory Speed:
+ vailable Roadway Width: 🝞	Minimum Vertical Distance:		
	ft in	n lbs	*
vailable Roadway Width: 🕐		n lbs	
vailable Roadway Width: () ft in	ft in	n Ibs	Ť
vailable Roadway Width: ③ ft in ffective Roadway Width:	ft in Temporary Signalization:		ional Information

Once the information is entered, click *Save* and a summary page will appear with the requested closure information. This closure can be edited and/or replicated for other similar work being done. A pop-up screen will appear to choose to replicate facility *As-Is* or *In-opposite-direction*. *As-Is* copies the facility exactly and user can adjust; *In-Opposite-Direction* changes the direction to other side of roadway and the user still can adjust.

Facility 1 - Mainlin	8			Edit Replicate
Roadway Status:	Full Closure		Duration:	From 12:00 AM on 05/29/2023 to 11:59 PM on 05/30/2023
Begin County:	DUNN	Hwy:	I-94 EB	
End County:	DUNN			- 28th Av,
Begin Location:	WIS 25- BROADWAY ST (B- 17-0029 BEGIN)	End Location:	BRIDGE (B-17- 0056 BEGIN)	
Distance From:	0.07	Distance From:	0.11	TID THO IS
Direction From:	Upstream	Direction From:	Upstream	



Replicate Facility		×
Select replicate type:	As-is	
L.	As-Is In-Opposite-Direction Yes C	lose

Click *Submit Closure* at the bottom of the summary page.

			Request	Closure	
204077 Pevrsit Doa	'n				Add Fadility
Permit Number:	12	345	Primary C	ostart.	Bucky Redger (bladger) 500 General 123-455-7090
Permit Type:	Be	rings.	Prime Con	ntractor:	Contractort
Other:			Emergenc	y Traffic Control	(123):456-7091 6701 (123):456-7092
			Law Enfor		[123] (38-1992
			Other Cor		
Facility 1 - Right En	tonos kamp				Edit Replicate
Roadway Status:	Lane of Sh	oulder Closure		Duration:	Early from 03/27/2023 to 03/31/2023, 06:00 AM - 09:00 AM, M, T, W, Th, F
Left Lane	Lano Right				
Shide	Shids.				
1	×х				
Open Open C	losed Closed				
Regin County:	DANE	Hury:	1-90.52		- Ins
End County:	DANE				
Regin Location:	OFF RAMP TO WIS 19 WB				Insukante
Distance From:	0.19				the second second
Direction From:	Dovertream				
Latitude:	13.191450747				Real To and the local day
Longitude:	-89.34515492				
Closure Lengt h:	00				State 1
Readway V	videb	Vertical Re-	crictions	Weight R	estrictions Speed Restrictions
Restriction Type:		Vertical Restriction	ane?	Weight Restrict	ions? Speed Reduction?
		No	1 Converse	No	No
Drens	and an an an	Minimum Vertica		Maximum Whic	de Weight: Reduced Regulatory Speed:
Drem: Available Roadway	Width:	-			
Drems		Temporary Signa	Easter:		
Drama Available Roadway 12 ± 0 in Effective Roadway 11 ± 0 in	width:		lization: ur Route Isfo		Additional information
Drams Available Roadway 12 ± 0 in Effective Roadway	width:				Additional Information
Drent Available Roadway (12 ± 0 in Effective Roadway (11 ± 0 in Signed Detour Avail	width:	Deta	ur Route Info		
Drams Available Roadway 12 ± 0 in Effective Roadway 11 ± 0 in	width:	Deta			Additional Information
Drens Analable Roadway 12 th 0 in Effective Readway 11 th 0 in Eigned Detour Avai	width:	Deta	ur Route Info		



If the user is a Limited Approver or Full Approver, then the user may select *Self Accept Closure* and it will be automatically accepted. This option will only show if the user has the authorization to self-accept.

Add Facility	Self Accept Closure	Cancel Request	Save as Draft	Submit Closure

For permit closures, the following message will appear that you successfully submitted a closure.

Successfully Submitted	×
Your closure has been submitted for manual acceptance.	
	Close



SPECIAL EVENT

For a special event request, select the *Region* and *Closure Type*, then click *Create New*.

Red	quest					
Please select the closure you would like to request.						
Region:	Closure Type:					
SE 🗸 🕈	Select +					
Create Ne	Select Permit Construction					
020) aboratory	Special Event Emergency Maintenance					

For selecting a *Special Event Request*, the following page is displayed.

pecial Event Type:	Select	٥	Primary Contact:	Name	Phone Number
Other:			Emergency Traffic Control Contractor:	Name	Phone Number
			Law Enforcement:	Name	Phone Number
			Other Contact:	Name	Phone Number

If *Special Event* is selected, the following types can be selected:

- Car Show
- Festival
- Fireworks
- Fourth of July
- Parade
- Procession
- Race/Run
- Street Fair/Event
- Other (enter description in free text if not listed above.)

Select	¢	Emergency Traffic Control Contractor:	Name	Phone Number
Car Show		Law Enforcement:	Name	Phone Number
Festival Fireworks Fourth of July Parade		Other Contact:	Name	Phone Number
Procession Race/Run Street Fair/Event Other	Je	Cancel		
	Select Car Show Festival Fireworks Fourth of July Parade Procession Race/Run Street Fair/Event			



Fill in the fields with the event information by selecting from the dropdown menu (Car Show, Festival, Fireworks, Fourth of July, Parade, Procession, Race/Run, or Other). Here, the primary contact is a text entry and there is no secondary contact.

A summary of the requested closure information is listed. Here, the user can *Cancel the Request, Save as Draft* or *Add Facility*.

		Request Closure		
204176 Special Event Draft				Add Facility
Permit Number:	450-128-X	Primary Contact:	Tom Boyke (TBoyke) 262-548-8642	Edit General
Special Event Type:	Parade	Emergency Traffic Control		
Other:		Contractor: Law Enforcement:		
		Other Contact:		
Add Facility			Cancel Re	quest Save as Draft

Click Add Facility to add location information for the work being performed.

In the *Add Facility* screen, complete the following workflow:

- 1. Select the facility type
- 2. Enter the schedule information
- 3. Enter the roadway status and/or lane diagram Information
- 4. Enter the highway location information
- 5. Enter restrictions (width, vertical, weight, speed) and/or detour routes limit

Refer to the "Facilities and Duration Overview" Section for more information on how to enter this information.



Lane Closure System – Request

acility Type:	elect	+	Schedule Closure			
Roadway Status:	Select	:				
Add/Edit Location		Hwy:			Lake Separter	6
End County:						
Begin Location:		End Location:		R STPAUL	Wincomian	4
Distance From:		Distance From:		1		tecontin
Direction From:		Direction From:		1	7-1	
Latitude:		Latitude:			Ma	fison Gra Biwaykee Lake Mickipeo
1 and 1 and 1		Latitude:		1	X	
Longitude:						
Longitude: Closure Length:		Longitude:		tes Moines	A	Chicago
	ith (7)	Longitude: Vertical Restrictions	Weight Restricti	tes Moines	Speed	Restrictions
Closure Length:	ith 🔊		Weight Restricti	tes Moines	Speed Speed Reduct	Restrictions
Closure Length: Roadway Wie	ith)	Vertical Restrictions		tes Moines		Restrictions
Closure Length: Roadway Wis estriction Type.	: Width: (1)	Vertical Restrictions Vertical Restrictions No ÷ Minimum Vertical Distance:	Weight Restrictions:	ons	No	Restrictions
Closure Length: Roadway Wie estriction Type.	+ Width: ⑦	Vertical Restrictions Vertical Restrictions No Minimum Vertical Distance: ft in	No +	tes Moines	No	Restrictions
Closure Length: Roadway Wie Astriction Type.	+ Width: ⑦	Vertical Restrictions Vertical Restrictions No ÷ Minimum Vertical Distance:	No +	ons	No	Restrictions
Closure Length: Roadway Wie Restriction Type. Available Roadway V ft Effective Roadway V	* Width: (7) Vidth:	Vertical Restrictions Vertical Restrictions No Minimum Vertical Distance: th in Temporary Signalization: Image: Component State	Weight Restrictions! No ÷ Maximum Vehicle Wei	ons ght: Ibs	No	Restrictions

Once the information is entered, click *Save* and a summary page will appear with the requested closure information. This closure can be edited and/or replicated (as-is or in opposite direction) for other similar work being done. A pop-up screen will appear to choose to replicate facility *As-Is* or *In-opposite-direction*. *As-Is* copies the facility exactly and user can adjust; *In-Opposite-Direction* changes the direction to other side of roadway and the user still can adjust.

Roadway Status:	Full Closure		Duration:	From 12:00 AM on 05/29/2023 to 11:59 PM on 05/30/2023
Begin County:	DUNN	Hwy:	I-94 EB	
End County:	DUNN			+
Begin Location:	WIS 25- BROADWAY ST (B- 17-0029 BEGIN)	End Location:	BRIDGE (B-17- 0056 BEGIN)	US HIGH
Distance From:	0.07	Distance From:	0.11	to an and the second se
Direction From:	Upstream	Direction From:	Upstream	10. Koon
Latitude:	44.906987966	Latitude:	44.907107576	



Replicate Facility	×
Select replicate type:	As-Is As-Is In-Opposite-Direction
	Yes Close

Click *Submit Closure* at the bottom of the summary page when ready to submit the closure.

			Request	Closure			
204176 Special Ever	nt Draft						Add Facility
Permit Number:	45	i0-128-X	Primary C	ontact:	Tom Boyke (TBoy) 262-548-8642	ke)	Edit General
Special Event Type: Other:	Pa	rade	Emergenc Contracto Law Enfor Other Con	cement:			
			ould col	indet.		_	
Facility 1 - Mainline						Edit	Replicate
Roadway Status:	Full Closure	e		Duration:	Daily from AM - 09:00	05/26/2023 to 05/27/3 AM, F, Sat	2023, 08:00
Begin County: End County:	KENOSHA KENOSHA	Hwy:	I-41 NB			1	1
Begin Location:	71ST ST (B-30 0118 END)	- End Location:		8 WB (B- 3 BEGIN)		and the second	
Distance From:	0.36	Distance From:	0.14				7 tave se
Direction From:	Downstream	Direction From:	Downst	ream			
Latitude:	42.576755073 -87.95311896	Latitude	42.5911	55877			
Longitude: Closure Length:	1.0	Longitude:	-87.953	258421		Dines - P	
Roadway V	Vidth	Vertical Restricti	ons	Weight F	Restrictions	Speed Restr	rictions
Restriction Type:		Vertical Restrictions?		Weight Restrict	tions?	Speed Reduction?	
Available Roadway	Width:	No		No		No	
Effective Roadway	Width:	Minimum Vertical Dista Temporary Signalizatio		Maximum Vehi	cle Weight:	Reduced Regulator	ry Speed:
Signed Detour Avai	lable No	- Detour no		t to HWY 73	Additional	Information	
Add Facility		Self Accep	t Closure		Cancel Reques	st Save as Draft Subr	nit Closure
		Cancel Request	Save a	s Draft Su	ıbmit Closure		

If the user is a Limited Approver or Full Approver, then the user may select *Self Accept Closure* and it will be automatically accepted. This option will only show if the user has the authorization to self-accept.

Add Facility	Self Accept Closure	Cancel Request	Save as Draft	Submit Closure	
					_



For special event closures, the following message will appear that you successfully submitted a closure.

Successfully Submitted	×
Your closure has been submitted for manual acceptance.	
	Close



EMERGENCY

For selecting an *Emergency Request*, the following page is displayed. The user must have access to the emergency access flag to enter emergency closures. Contact your Regional Manager if this is needed. Select the *Region* and *Closure Type*, then click *Create New*.

Re	equest
Please select the close	ure you would like to request.
Region:	Closure Type:
SE 🗸 🕈	Select 🔶
Create N	Special Event
20) boratory	Emergency Maintenance

Fill in the *Emergency Type* and the required *Contact(s)* for the project. Click *Continue*.

		Emergency Closu	ıre - General Sectio	n	
*Emergency Type:	Select	¢	*Primary Contact:	Name	Phone Number
Other:			Emergency Traffic Control Contractor:	Name	Phone Number
			Law Enforcement:	Name	Phone Number
			Other Contact:	Name	Phone Number
		Continue	Cancel		

Fill in the fields with the emergency closure information by selecting from the dropdown menu. It is recommended to select the controlling work item for that closure but up to five types can be selected. The following items can be selected:

- Barrier Wall Repair
- Bridge Hit
- Bridge Repair
- Bump Grinding
- Cable Guard Repair
- Clearing, Grubbing & Tree
 Removal
- Crash Cleanup
- Crash Drum Repair
- Culvert Repair
- Drainage Repair

- Fiber Repair
- Flooding
- Gas Main Repair
- Guard Rail Repair
- ITS Repair
- Lighting Repair
- Patch Work
- Pavement Buckle
- Pavement Heave Repair
- Pavement Marking Repair
- Pavement Repair

- Railroad Crossing Repair
- Sewer Repair
- Shoulder Repair
- Sink Hole
- Traffic Signal Repair
- Utility Service Repair
- Washout Repair
- Water Main Repair
- Other enter description in free text, if not listed above.

When selecting the primary contacts, the contacts phone numbers will auto-populate. Once the user has filled in the required fields, select *Continue*.

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A summary of the requested closure information is listed. Here, the user can *Cancel the Request, Save as Draft* or *Add Facility*.

		Request Closure		
204177 Emergency Draft				Add Facility
Emergency Type: Other: May Affect Adjacent Regions:	Bridge Repair	Primary Contact: Emergency Traffic Control Contractor:	Brian Meyer (dotb2m) 608-789-5676	Edit General
Regions:		Law Enforcement: Other Contact:		
Add Facility			Canc	el Request Save as Draft

Click Add Facility to add location information for the work being performed.

In the Add Facility screen, complete the following workflow:

- 1. Select the facility type
- 2. Enter the schedule information
- 3. Enter the roadway status and/or lane diagram Information
- 4. Enter the highway location information
- 5. Enter restrictions (width, vertical, weight, speed) and/or detour routes limit

Refer to the "Facilities and Duration Overview" Section for more information on how to enter this information.

acility Type:	elect-	+	Schedule Closure		
Roadway Status:	Select		•		
Add/Edit Location		Hwy:			Lase Saymer
End County:					
Begin Location:		End Location:		Bo St Paul	Witcomen
Distance From:		Distance From:		1	Wacomun
Direction From:		Direction From:		1	22
Latitude:		Latitude:			Madison Gra Mitwaskee Lass Motigae
Longitude:		Longitude:		·*	Chicago
Closure Length:		congreade.		tes Moines	ALAIN
-			Weight Res	trictions	Speed Restrictions
Roadway Widt	th 🕤	Vertical Restrictions	Treight hes		
Restriction Type:	-	Vertical Restrictions?	Weight Restriction		Speed Reduction?
Restriction Type:		Vertical Restrictions?	Weight Restriction	+	No +
testriction Type:		Vertical Restrictions?	Weight Restriction	+	
Restriction Type: ‡ Available Roadway W	Vidth: 🕑	Vertical Restrictions? No + Minimum Vertical Distance	Weight Restriction No Maximum Vehicle	÷ Weight:	No + Reduced Regulatory Speed:
Restriction Type: Available Roadway W ft	Vidth: 🕑	Vertical Restrictions? No Minimum Vertical Distance ft	Weight Restriction No Maximum Vehicle	÷ Weight:	No + Reduced Regulatory Speed:
testriction Type: + wailable Roadway W ft ft ft	/idth: () in idth:	Vertical Restrictions?	Weight Restriction No : Maximum Vehicle in	* Weight:	No + Reduced Regulatory Speed:



Once the information is entered, click *Save* and a summary page will appear with the requested closure information. This closure can be edited and/or replicated (as-is or in opposite direction) for other similar work being done. A pop-up screen will appear to choose to replicate facility *As-Is* or *In-opposite-direction*. *As-Is* copies the facility exactly and user can adjust; *In-Opposite-Direction* changes the direction to other side of roadway and the user still can adjust.

Roadway Status:	Full Closure		Duration:	From 12:00 AM on 05/29/2023 to 11:59 PM on 05/30/2023
Begin County:	DUNN	Hwy:	I-94 EB	
End County:	DUNN			+
Begin Location:	WIS 25- BROADWAY ST (B- 17-0029 BEGIN)	End Location:	BRIDGE (B-17- 0056 BEGIN)	Contraction of the second seco
Distance From:	0.07	Distance From:	0.11	US Highway IS
Direction From:	Upstream	Direction From:	Upstream	ALL ROOM
Latitude:	44.906987966	Latitude:	44,907107576	

Select replicate type:	As-Is	~	
	As-Is		
	In-Opposite-Dire	ction	_

Click *Submit Closure* at the bottom of the summary page when ready to submit the closure.



Lane Closure System – Request

		Request Closure		
204177 Emergency Draft				Add Facility
Emergency Type: B Other: May Affect Adjacent Regions:	idge Repair	Primary Contact: Emergency Traffic Control Contractor: Law Enforcement: Other Contact:	Brian Meyer (doth2m) 608 789 5676	Edit Geranal
Facility 1 - Mainline				Edit Replicate
Roadway Status: Lane or Left Lane Lane Right Shidr. Shidr. Closed Closed Open Open	Shaulder Closure	Duration:	Fram 12:00 AM on 05/2 05/28/2023	1/2023 to 11:59 PM on
Begin County: WASHINGT End County: WASHINGT Begin Location: WIS 60 EB (0102 BEGIN Distance From: 0.88 Direction From: Uptream Latitude: 43.3155109 Longitude: 88.238533 Closure Length: 3.5	DN 8 66 End Location: Distance From: Direction From: 8 Latitude:	I 41 NB FROM WIS 144 0.13 Downstream 43.352196617 -88.286348063		
Roadway Width	Vertical Restriction	ons Weight R	estrictions Sp	eed Restrictions
Restriction Type: Drums Available Roadway Width: 18 ft 0 in. Effective Roadway Width: 17 ft 0 in.	Vertical Restrictions? No Minimum Vertical Dist. Temporary Signalizatio		No	duction? Regulatory Speed:
Signed Detour Available	No Detour Ro	ute info	Additional Information	n 10 Salmit Chause
	Cancel Request	Save as Draft Su	bmit Closure	

As mentioned, emergency closures will not need to go through the acceptance phase. Once entered, the emergency closure automatically becomes a live closure.

Successfully Submitted	×
Success! Your closure has also been auto-accepted.	2
	Close



FACILITIES AND DURATION OVERVIEW

The Facility Section will look the same regardless of the type of closure selected. This section is a way to group closure-specific attributes within the same closure.

Click *Add Facility* to add location information for the work being performed. In the *Add Facility* screen, the user will fill in Facility Type, Roadway Status, Location Information, restriction information, detours available and the closure schedule. For full closures, restrictions fields are disabled.

Facility Type:	elect-		+		Schedule C	osure				
Roadway Status:	Select			+						
Add/Edit Location							•	Lake Saperior		-
Begin County:			Hwy:				-			
End County:										
Begin Location:			End Location:				BOS PAUL	Wisconian		
Distance From:		- N	Distance From:				1		Maconain	
Direction From:		- 1	Direction From:		_		pri la	2-5		
Latitude:		-	Latitude:					(N	Adison Milwaukisi Loke W	Gra
Longitude:			Latitude:					X	Chica	-
			Longitude:				es Moines	1	- Come	-
Closure Length:			congitude.			1	es litoines	Tet	LATT	
Closure Length: Roadway Wie	ith 🕤		/ertical Restrictio	ns	Weigh	t Restrictio		Speer	d Restrictions	
Roadway Wie	lth 🕤	,		ns	Weigh Weight Restr	t Restrictic		Speed Reduc		
Roadway Wie Restriction Type:	ith ()	,	/ertical Restrictio	ns		t Restrictic				
Roadway Wic Restriction Type:	: Width: (7)	Vertical No	/ertical Restrictio I Restrictions? * um Vertical Dista		Weight Restr	t Restrictio ictions? ‡	ons pht:	Speed Reduc	ction?	
Roadway Wie Restriction Type: Available Roadway N	; Width: () in	Vertical No Minimu	/ertical Restrictio I Restrictions? + um Vertical Distan ft	nce:	Weight Restr	t Restrictio ictions? ‡	ons	Speed Reduc	ction? ‡	d: ÷
Roadway Wie Restriction Type: Available Roadway N	; Width: () in	Vertical No Minimu	/ertical Restrictio I Restrictions? * um Vertical Dista	nce:	Weight Restr	t Restrictio ictions? ‡	ons pht:	Speed Reduc	ction? ‡	
Roadway Wio Restriction Type: Available Roadway V ft Effective Roadway V	Width: () in Vidth:	Vertical No Minimu	/ertical Restrictio I Restrictions? + um Vertical Distan ft	nce: in 1:	Weight Restr	t Restrictio ictions? ‡	ons ht: Ibs	Speed Reduc	ction? ‡	



Facility Type: There are six types of Facilities to choose from.

- Mainline
- Left Entrance Ramp
- Right Entrance Ramp
- Left Exit Ramp
- Right Exit Ramp
- System Interchange

-

Roadway Status: There are seven types of roadways status options to choose from. Off-shoulder work does not need to be entered into the system.

- Full Closure If this status is selected, the user must create a *Full Closure* in one direction, then replicate the facility in the opposite direction, to show that both directions are closed if that's the situation.
- Lane or Shoulder Closure this is selected when there is a lane or shoulder closure. The requestor is then required to fill out the lane diagram.



- Flagging Operation this status is selected when flaggers are used during work zone operations.
- One Lane Road Temporary Signal this status can be used when a temporary signal is being used at one lane bridge work or other scenarios.
- One Lane Road Stop Condition this status can be selected for short work zones with low volumes where the driver can see the oncoming traffic and yields before proceeding.
- Moving Lane Closure this status can be selected when a work crew will be moving down the roadway to perform such work as pothole patching, pavement marking painting, etc.
- Rolling Full Closure this status can be selected when the work temporarily pauses all lanes of traffic for less than 15 minutes such as for bridge girder setting, equipment moves, sign structure replacement, etc. and law enforcement is used to help control traffic.

If **Lane or Shoulder Closure** is selected, lane configurations will appear, and lane/shoulder closures can be selected to match the closure intended in the field be pressing the square box. Lane configurations can be adjusted by clicking *Edit Lane Structure* then clicking + or – to add or remove lanes.

Lane Structure	9					×
-		Left Aux	Lane	Right Shldr	-	
	Open	Open	1 Open	Open		
		+	-			
				Close	Save chang	jes

Click on the lanes to select the following:

- 1. Lane (Through)
- 2. Left Turn/Right Turn

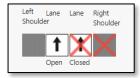


- 3. Left Aux Lane/Right Aux Lane
- 4. Left/Through Lane
- 5. Right/Through Lane
- 6. Left/Right/Through Lane

Left/right turn lanes can be used when the lane will make a left/right turn, like at an intersection. Once the lane structure is configured to your scenario, click *save changes*.

The new lane structure will appear, and the user can click on the icons to close or left/right shift the lanes.

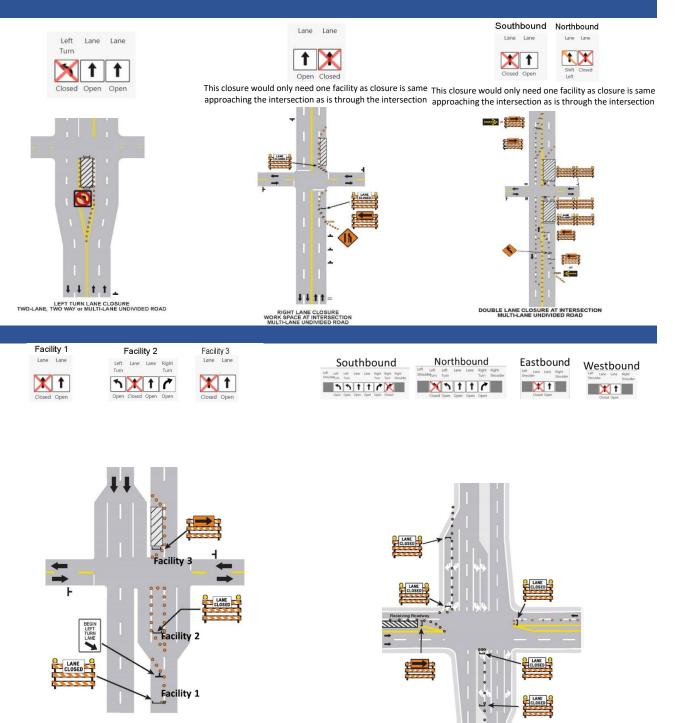




The following section provide several example closures diagrams and the appropriate lane closure diagram that should be used.



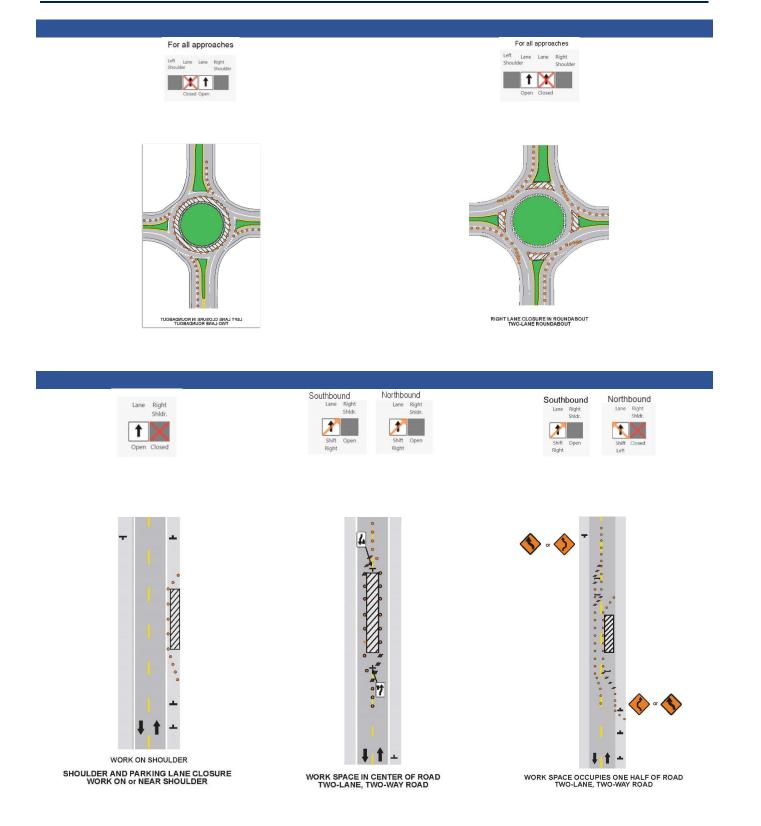
Example Lane Closure Detail Scenarios



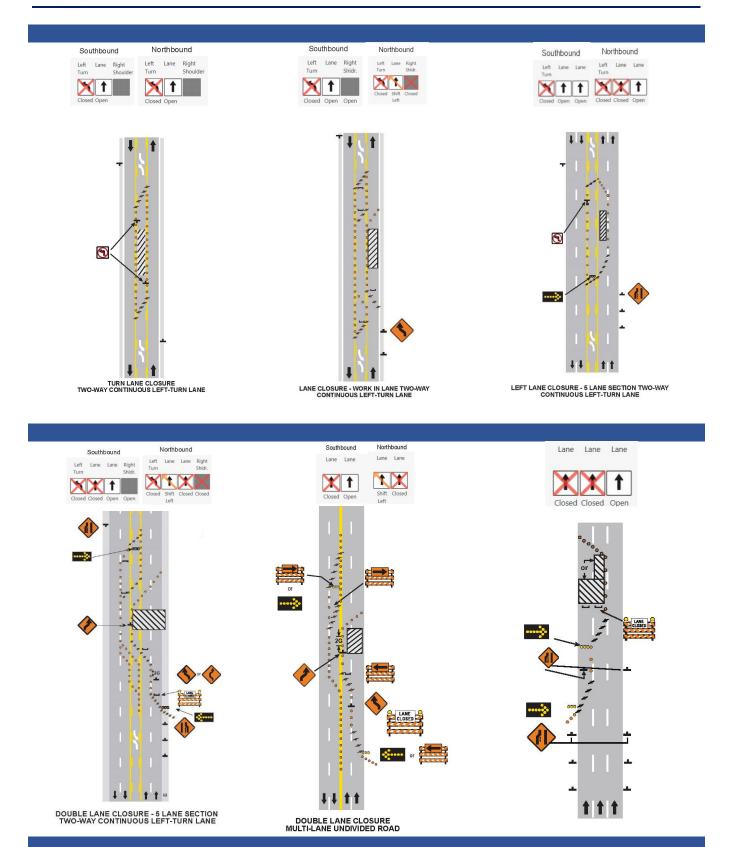
LEFT LANE CLOSURE WORK SPACE BEYOND INTERSECTION MULTI-LANE DIVIDED ROAD



Lane Closure System – Request

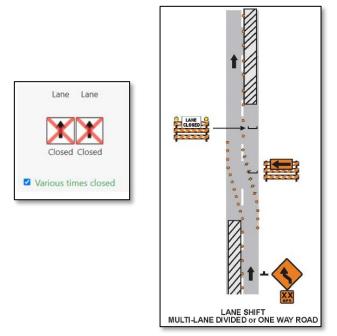


Lane Closure System – Request





Various Lanes Closed Checkbox can be used when the user does not know what time the lane closures will occur, and they alternate. *Various Lanes Closed* should only be used for short duration closures when the project is alternating lane closures on the same day. Please be mindful to try to enter lane closure information as close to the actual closure to provide more accurate information in the system.



Click on *Add Location* and a screen will pop-up to either fill in the beginning and end locations manually or by using the map feature. On the map, the user can select beginning and end markers and adjust directly on the map. Click *Confirm*.

To zoom to different selections, click the following buttons:

- B Zoom to Begin marker
- E Zoom to End marker
- BE Zoom out to both Begin and End markers
- H Zoom to Highway



Lane Closure System – Request

dd Location		
Facility Type:	Mainline	
Begin County:	WAUKESHA 🗸 🕈	
End County:	WAUKESHA 🗸 🕈	B Zoom to Begin Marker
Highway:	I-94 WB ✓ ♥	BE G Detors Park
Begin Landmark:	MAPLE AVE (B-67- 0060- BEGIN)	The second secon
Distance From:	0.39 🗸	
Direction From:	miles Downstream ✔ ♥	Billade Dr Gerrad
Latitude :	43.049706092	
Longitude :	-88.358086882	
End Landmark:	TO WIS 83	
Distance From:	0.29 🗸 miles	Keris CI E
		Confirm Cancel Reset

To enter an **entrance ramp closure**, simply select the county and the highway the entrance ramp is entering onto, determine the lane restrictions and select the appropriate Begin Landmark point, only the begin point is needed when closing ramps. Three landmarks will appear to choose from. An example is below.

	dd Location ×
	Facility Type: Right Entrance Ramp Begin County: DANE ON RAMP FROM WIS 19 WD Highway: I-90 WB
	End County: DANE • E BET ON RAMP FROM WIS 19 WB
	Highway: I-90 WB • H = OFF RAMP TO WIS 19 EB
	Landmark:
	Distance From: 0.0 delete Marker
	Direction From:
Left Lane Lane Right	Direction From:
Shldr. Shldr.	Longitude :
	Confirm Cancel Reset

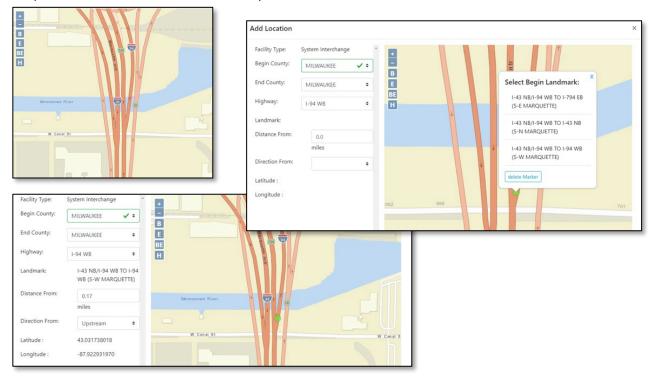
To enter an **exit ramp closure**, it is similar to the example above. The highway selected must be the highway that the ramp is exiting from.

			Add Location						
			Facility Type:	Right Exit Ramp		*			
			Begin County:	DANE	v •			Select Begin Landmark:	×
			End County:	DANE	v •		B E BE H	OFF RAMP TO COUNTY N	
			Highway:	1-94 WB	v •		BE	ON RAMP FROM COUNTY N	
			Landmark:	OFF RAMP TO	_			FROM WIS 73	
			Distance From:	COUNTY N				delete Marker	
			o source from.	0.03 miles				+ 10 + 24	
Left	Lane	Right	Direction From:	Upstream	•		(B)		4
shldr.		Shldr.	Latitude :	43.109753288			and the second second		
	1	X	Longitude :	-89.194445425					
Open	Shift Left	Closed				÷			B
	Left						Confirm	ncel Reset	



To enter a closure in a **system interchange**, follow the example below:

Close I-94 WB (I-43 NB/I-94 WB to I-94 WB): Drop marker at the beginning of the leg of the interchange to close and choose that landmark in the marker list and it will populate items on the left. Note that the landmarks listed should be interchange landmarks, like shown, and not a typical mainline landmark, like bridges or mileposts. Then confirm to save the facility.



Work on exit ramps and entrance ramps are similar to system interchanges, where the user needs to select the appropriate ramp landmark from three choices that are provided. However, exit and entrance ramp lane closure details can be specified.



Lane Closure System – Request

Closure Schedule choices explained below. More in-depth <u>Calendar Tool help</u> and examples can be found in the <u>Resources</u> section at the end of this document.

Daily A daily closure occurs on a recurring daily or nightly basis. The closure is active for only part of each day.

Example: Monday, June 7, 2021 - Friday, June 25, 2021, from 8am to 4:30pm each day. The cones are dropped at 8am and picked up again at 4:30pm each day the closure is active. Daily closures may optionally have Bulk Exclude Days, which are days to be excluded within the date range. Continuing the example, if the daily closure was not to be active on Saturdays, one would check Saturday under Bulk Exclude. This will deselect all Saturdays between June 7 - June 25 on the calendar. Exclude Dates: if the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.

Weekly A weekly closure is typically a few days per week, but on a recurring basis.

Example: A Monday - Friday closure for 4 weeks, from 8am Monday to 3pm Friday. The cones would be dropped every Monday at 8am, and picked up every Friday at 3pm, each week the closure is active. The calendar will automatically deselect Saturdays and Sundays. Exclude Dates: if the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.

Continuous A 24-hour work zone typically lasting more than one week, starting on the Begin Date and Time, and ending on the End Date and Time.

Example: On 6/1/2022 9:00am - 7/30/2022 3:00pm, the cones are dropped at 9am on June 1 and picked up at 3pm July 30th. Exclude Dates: if the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.

lease	sele	cta	date r	ance										Closur	e Begin & End Time	
														Start:	12:00 AM	`
<	C	осто	DBER	202	1			Ν	OVE	MBEF	R 202	1	>			
SU	MO	τu	WE	TH	FR	SA	SU	MO	ΤU	WE	TH	FR	SA	End:	11:59 PM	
					1	2		1	2	з	4	5	6			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	Durati	on Type:	
10	11	12	13	14	15	16	14	15	16	17	18	19	20		aily 😧	
17	18	19	20	21	22	23	21	22	23	24	25	28	27		/eekly 🕜	
24	25	26	27	28	29	30	28	29	30						ontinuous 😗	
31																

An example of a *Daily* closure, pictured below, would be cones dropped at 8 AM and picked up at 3 PM each day for two weeks.

elect	ed: 1	1/01/	2021	to 11	/12/2	021	10 D	ays)						Closu	ire Begin & Er	d Time:
														Start:	08:00 AM	v
<	0	DCTO	DBER	202	1			N	OVE	MBER	R 202	21	>			
SU	мо	τu	WE	TH	FR	SA	SU	MO	τu	WE	TH	FR	SA	End:	03:00 PM	~
					1	2		1	2	3	4	5	6			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	Dura	tion Type:	Bulk Exclude:
10	11	12	13	14	15	16	14	15	16	17	18	19	20		Daily 🕜	Sunday
17	18	19	20	21	22	23	21	22	23	24	25	26	27		Weekly 🕜	Monday
24	25	26	27	28	29	30	28	29	30						Continuous 🕜	Tuesday
31																Wednesd
																Thursday
																Friday
																Saturday
																Saturday



An example of a *Weekly* closure, pictured below, would be cones dropped at 8 AM on Monday and picked up at 3 PM on Friday each week for two weeks.

ele	ted: 1	1/01/	2021	to 11	/12/2	021	12 D	ave)						Closu	ure B	egin & End Tin	ne:
														Start:	: [08:00 AM	•
<	(осто	DBER	202	1			N	OVE	MBER	R 202	21	>		_		
SU	MO	τu	WE	TH	FR	SA	SU	MO	τu	WE	TH	FR	SA	End:		03:00 PM	•
					1	2			2	3	4	5	6				
3	4	5	6	7	8	9	7	8	9	10	11	12	13	Dura	ition	Type:	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	0	Daily	0	
17	18	19	20	21	22	23	21	22	23	24	25	26	27		Wee	kly 🕜	
24	25	28	27	28	29	30	28	29	30					0	Cont	tinuous 🕜	
31																	

An example of a *Continuous* closure, pictured below, would be cones dropped at 8 AM on Monday, November 1 and picked up at 3 PM on Friday, November 12.

lect	ed: 11	/01/2	2021	to 11	/12/2	021	12 D	avs)						Closur	e Begin & End Time:
														Start:	08:00 AM
<	0	СТО	BER	202	1			N	OVE	MBEF	202	1	>		
SU	MO	τu	WE	TH	FR	SA	SU	MO	ΤU	WE	TH	FR	SA	End:	03:00 PM
					1	2		1	2	3	4	5	6		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	Durati	on Type:
10	11	12	13	14	15	16	14	15	16	17	18	19	20		aily 🕜
17	18	19	20	21	22	23	21	22	23	24	25	28	27		/eekly 🕜
24	25	28	27	28	29	30	28	29	30					2 C	ontinuous 🕜
31															



ACCEPT

ACCEPT INTERFACE

The Accept Interface is used to edit or accept closures that have been initially entered into the system but have not yet been accepted.

202303 - Maintenance - Entered Bridge Work	Priotity Rdwy	View
202316 - Maintenance - Entered Barrier Wall Work	Priority Rdwy	View
202319 - Maintenance - Entered Attenuator Work	Priority Rdwy	View
202325 - Maintenance - <mark>Entened</mark> Bump Grinding	Priority Rdwy	View
202326 - Maintenance - Entered Bridge Work	Priority Rdwy	View

To approve any closure, a user must have a User Role of Limited Approver, Full Approver, Regional Manager, or System Manager.

- a. A Limited Approver can only approve closures on non-priority roadways.
- b. A Full Approver, Regional Manager, and System Manager can approve closures on any roadway (including priority roadways).
- c. A System Manager can approve any closure, of any type, in any region.

Only users with a role providing authorization can accept closures. If the requestor would like to edit the closure prior to it being accepted, they may perform this action from the *Accept* interface. Furthermore, the user's type and region settings will filter out any closures to which they are not allowed to act upon. Fill out the required region and then select *Search* to display results.

Once a project that needs to be accepted is pulled up, the approver can review. As with the *Modify* interface, a closure can be edited in the *Accept* interface. The user can *View*, *Edit*, *Recommend Acceptance*, *Reject*, *Accept*, or *Delete* a closure, based on the user's role. By clicking the *Closure Map*, the user can view a more detailed map of the closure and then return to view mode.



Lane Closure System – Accept

Back>	- I Entered							Closure Actions 👻
Priority Rdwy								Accept
								Reject
Maintenance Type:	Attenuat	or Work			Primary Conta	ct: Bucky B (123) 12	adger (bbadger) 3-1231	Delete
Other:					Secondary Con	tact		Bookmark
					Emergency Tra			Print Event Calendar
					Control Contra			Edit
					Law Enforceme	int:		Copy Closure
					Other Contact:			Closure Map
								crossic map
Priority Rdwy	inline Entered							
Roadway Status:	Full Closure				Duration:	From 09 11/05/2		021 to 04:00 PM on
Begin County:	BARRON	Hig	hway:	US 8 EB				91 -
End County:	BARRON	Clos	sure Length:	2.12				
Begin Location:	N MILL ST	End	Location:	13 1/2 /	WE			1
Distance From:	0.03	Dist	tance From:	0.01				
Direction From:	Upstream	Dire	ection From:	Downst	ream		Contract -	
Latitude:	45.40137381	Lati	tude:	45,4007	00936	Contraction Contraction	the second	a state and the state of the st
Longitude: Closure Distance:	-91.858625289 2.12		gitude:	-91.814	007660		Baron	
							sound a Cons	
Width Restri	ictions	Ver	tical Restrictions		Weight	Restrictions	Spee	d Restrictions
Width Restrictions? No		Vertical Ro No	estrictions?		Weight Restric	tions?	Speed Reduce No	ction?
Restriction Type:		Minimum	Vertical Distance	e -	Maximum Vehi	icle Weight:	Reduced Reg	gularatory Speed:
Available Roadway	Width:	Temporar	y Signalization:					
Effective Roadway V								
Signed Detour Avail	able		Additional Inf	ormation	for Acceptors	For BHN	from SLMRI	No
Detour Route Info						Exclude	TOTI SENIKI	NO
some edited detou	r							
Closure History								
_	lified Date	N	Nodified By		Status	Applies To	Commen	t
View 10/1	9/2021	ь	badger		Entered	Facility 1	Edited Fac	ility 1



EDIT

In the *Edit* page, the date/time for one facility can be modified within the *Edit* option. In this view, a user can also edit the closure schedule.

laintenance ype: ther:	Attenuator Work		Primary Contact: Secondary Contact: Emergency Traffic Control Contractor: Law Enforcement: Other Contact:	Bucky Badger (bbad (123) 123-1231	ger)	Edit General
Facility 1 Mainlir Priority Rdwy	ne Entered				[Edit Replicate
oadway Status:	Full Closure		Duratio		om 09:00 AM on 11/01 /05/2021	/2021 to 04:00 PM on
nd County: egin Location: istance From: irection From: atitude:	3ARRON 3ARRON N MILL ST Jo3 Jpstream 45.40137381 91.858625289	Highway: Closure Length: End Location: Distance From: Direction From: Latitude: Longitude:	US 8 EB 2.12 13 1/2 AVE 0.01 Downstream 45.400700936 -91.814997669	- Christ		
Facility Type: M	ainline Full Closure	٥		<mark>de Closure</mark> 9:00 AM on 11/01/202	1 to 04:00 PM on 11/05	/2021
Add Location Begin County: End County:	BARRON	Hwy:	US 8 EB			
Begin Location: Distance From: Direction From: Latitude: Longitude:	N MILL ST 0.03 Upstream 45.40137381 -91.858625289	End Location: Distance From: Direction From: Latitude: Longitude:	13 1/2 AVE 0.01 Downstream 45.400700936 -91.814997669		Barton	D-12 Ave
Width Restrictions? No V Restriction Type: Available Roadway ft Effective Roadway	Vert No Min Width: Tem	Vertical Restrictions?	Weight R No Ince: Maximur	eight Restrictions estrictions?	Speed Reduction	√ •
Signed Detour Available	Yes 🗸 🕈	Detour Rou some ec	te Info lited detour	Additi	ional Information	

Save Cancel



ACCEPT

Clicking Accept, will accept the closure request, and change the request from Entered to Accepted. If the user has the proper authority to accept a closure, then they can select the Self Accept Closure before Submitting Closure to accept the closure that was just entered.

Accept Closure ×	Successfully Accepted ×
Are you sure you want to accept this closure? (optional comment)	Closure 202330 Succesfully Accepted.
Yes, Accept Close	Close
Self Accept Closure	Cancel Request Save as Draft Submit Closure

REJECT

Depending on your user capability, you can recommend that a closure be rejected "as is". It is assumed you reviewed the closure and will it to be deleted or edited. The user can also select the reason for the rejection from a dropdown menu and add optional comments if necessary. The reasons for the rejection are as follows:

- Scheduling Issue
- Need Additional Information
- Location Issue
- Weather Issue
- Holiday Conflict
- Conflicting Closure / Work zone
- Outside of LCS Advance Warning Guidelines

Reject Closure	×
Are you sure you want to reject this closure?	
(required comment) Select a reason for rejection:	
Scheduling Issue 🗸	
Enter your own comment below:	
Yes, Reject	Close



ACCEPTANCE OF ALLOWABLE HOURS – REGIONAL MANAGERS

The Regional Managers are the only users who are able to approve and accept or reject allowable hours requests by construction project teams. Allowable hours will appear on the homepage, under Allowable Lane Hours Needing Acceptance.

Closures Needing Acceptance (3) Collapse All Expand All	
204172 - Maintenance - Entered - Priority Rdwy - Crack Fill	View
204174 - Maintenance - Entered - Priority Rdwy - Barrier Wall Work	View
204176 - Special Event - Entered - Priority Rdwy - Parade	View
Allowable Lane Closure Hours Needing Acceptance (0) Collapse All Expand All No lane closure hours found.	

Click on the allowable hours needing acceptance. You will then be able to accept or reject the allowable hours individually or for all locations at once.

Inactive Pending Approval	Accept Reject	
Begin County: BARRON End County: BARRON Highway: US 8 EB		1 0.96 0 1 +
Begin Landmark: MAIN ST End Landmark: 21ST 1/2 ST		The state of the
- Shoulder Closures: From 12:00 AM on 05/01/2023 to 11:59 PM on 05/31/2023.		Village of Careford
Comment:		
Inactive Pending Approval	Accept Reject	· BRANK
Begin County: BARRON End County: BARRON Highway: US 8 WB Begin Landmark: 23RD ST End Landmark: S SOO ST		
- Shoulder Closures: From 12:00 AM on 05/01/2023 to 11:59 PM on 05/31/2023.		Village of Common

Once the allowable hours are accepted, they will be active. The regional manager also has the permission to de-activate them at any time by selecting deactivate from the project page.



Active Begin County: BARRON End County: BARRON Highway: US 8 EB Begin Landmark: MAIN ST End Landmark: 21ST 1/2 ST - Shoulder Closures: From 12:00 AM on 05/01/2023 to 11:59 PM on 05/31/2023.	Allowable Hours for Lane Closures	Request Approval for All Locatio
	Begin County: BARRON End County: BARRON Highway: US 8 EB Begin Landmark: MAIN ST End Landmark: 21ST 1/2 ST	Village of

AUTOMATIC ACCEPTANCE

There are several scenarios that will be automatically accepted by the system once entered. See the rules for auto-acceptance below.

Rules for Auto-Acceptance				
-				
ccepted, according to the guidelines and rules below. Other Maintenance auto-accepted.				
2. Closure cannot conflict with other closures.				
Construction Closures				
In addition to the above General Guidelines, Construction closures must also meet the following rules:				
1. Closure must be within the Allowable Lane Closure Hours set up in				
the Projects tab.				
2. The Allowable Lane Closure Hours must already be accepted by the				
Regional Manager.				

Priority roadways are higher volume roadways, such as interstates and expressways that may have more closure restrictions based on traffic volumes. Regions may adjust their own settings for auto acceptance on priority roadways. The Region Manager and/or System Manager can make these adjusts. To view each regional setting and highway exclude list go to the User Preference Tab and click on Auto-Acceptance Rules.



LANE CLOSURE SYSTE	🕅 Home Projects Request Search Reports 511 Local Events User Preference 🕶 Admin 👻 Help Contacts
	The regional settings are listed in the tables below. View Users
	SW regional settings Email Subscriptions
	Construction closure auto-accentance: Activated

DELETE ALL – DELETE FACILITY

A user should only delete closures that were entered in error and never took place. The user can also add optional comments if necessary.

Red closures that have taken place, should be accepted then cancelled or completed so they are not listed in the summary page.

Delete Closure	×
Are you sure you want to Delete this closure? (optional comment)	
Ye	s, Delete Close

A user may delete a selected facility if they have the correct authorizations. A facility which has been deleted will be assigned a status of deleted.



MODIFY

MODIFY INTERFACE

A user can edit or reschedule a closure that has been accepted by choosing Edit in the *Closure Actions*. This interface also allows users to cancel individual facilities as well as the complete closure. Completing a closure effectively removes it from an active state so that it will become view only.

Much like in the *Accept* phase, users will be able to *Edit*, *Cancel*, or *Complete* a closure request. For a Construction closure, the user cannot edit the General section, but it can be edited for maintenance, permit, special event, or emergency closures.

EDIT

In the *Edit* page, a user can edit the *Date/Time* of the general request (which will apply to all facilities). The *Date/Time* for one facility can also be modified within the *Edit Facility* option. In this view, a user can also edit the general request or edit any of the facilities associated with the general request. Do not modify the start date of a closure that has already happened or is on-going. Copy the closure or create a new closure. Regional Managers can edit a facility from their homepage.

COPY CLOSURE

A closure (current or complete) can be copied, then edited with new information and dates so that the user does not need to recreate a new closure from the beginning.

CANCEL – CANCEL ALL

If a facility closure will not be taking place as scheduled, the facility must be canceled before it's removed from the list of active closures. If work has already been performed, "complete" the facility instead. The user can also add optional comments if necessary. *Cancel ALL* deletes the general closure along with all its facilities. *Cancel* only deletes that selected facility and must be done within the facility.

202357 Maintenance Accepted Priority Rdwy	Closure Actions Complete All Cancel All
Maintenance Type: Paint Testing Other:	 Badger (bbadger) 156-7890 Print Event Calendar Edit Closure Map
Facility 1 Mainline Accepted Priority Rdwy	Facility Actions 👻

Closure Actions 👻
Edit
Complete All
Cancel All
Closure Map
Copy Closure
Exclude All from SLRMI
Bookmark



Lane Closure System – Modify

Cancel All Changes	×
Are you sure you want to cancel all chnages?	
(optional comment)	
Yes, C	ancel All Close

Facility 1 Mainline Priority Rdwy	e Accepted			Facility Actions -
Roadway Status:	Lane or Shoulder Closure	2	Duration:	Daily from 01/20/2022 Cancel M - 03:00 PM, Th , F , Sat
Left Lane Lane Shoulder	Right Shoulder			
Shift Shift				
	[Cancel Facility	×	
		Are you sure you want to cancel this	facility?	

Yes, Cancel Facility Clos

(optional comment)

Ра	g	е	67	87
----	---	---	----	----



COMPLETE – COMPLETE ALL

To remove facilities with a duration of 2 weeks or longer from the list of active closures, a user must "complete" the facility. You may also revise the closure end date at this time. Keeping in mind clicking *Complete All* will change all the facilities under the general closure. *Complete ALL* completes the general closure along with all its facilities. *Complete* only completes that selected facility.

Maintenance Type: Paint Testing Other:		Primary Contact: Secondary Contact: Emergency Traffic Control Contractor: Law Enforcement: Other Contact:	Bucky Badger (bbadger) (123) 456-7890	Bookmark Print Event Calendar Edit Closure Map
	Complete All Facilities Are you sure you want to comp (optional comment)	plete all facilities? Yes, Complete All	Close	

Facility 1 Ma Priority Rdwy	ainline Accepted			Facility Actions 👻	
Roadway Status:	Lane or Shoulder Closure	Duration:	Daily from 01/20/2022 - 03:00 PM, Th , F , Sat	Complete Cancer	.M
Left Lane Shoulder	Lane Right Shoulder				
Shift	Shift				

Complete Facility ×
Are you sure you want to complete this facility?
(optional comment)
Yes, Complete Facility Close



DATE/TIME PENDING

If a user edits the *Date/Time* from the *Modify* interface (after the closure has been accepted), then the closure will have a date/time pending until the closure is accepted again. A user with acceptance authorization will be able to Accept, Reject, for the pending date/time.

AUTO COMPLETION OF CLOSURES

All closures will be completed at their end date and time unless extended by the requestor. The requestor will get an email notification 3 days in advance of their closure completion date to allow time to change the date and time if needed.



SEARCH

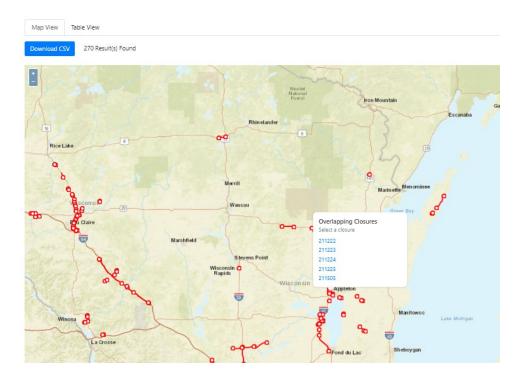
SEARCH INTERFACE

The *Search* interface is a view to access all closures within the system. The user can search by Project ID, Closure ID, Region/County, Highway, Closure Status, Closure Type, Date range, person who entered closure or find a location on the Map and select *Search* to display results. Results will be listed and displayed on the Map or in a List View. The dropdown menus (except the *Project ID* and *Entered By*) in the search feature are multi-select by clicking on each of the selections while in the dropdown. The user may also search on Project IDs with dates and closure status. Click the *Reset* button to clear the search.

Closure Type	Region						
Closure Type	 Region 		Project ID				
			0117-02-21 -				
Closure Status	County		When searching by Project ID, one can also select Begin Date, End Date, and/or				
Closure Status	• County		Closure Status.				
Roadway Status	Highway		Closure ID * Enter a list of Closure IDs seperated by commas or spaces.				
Roadway Status	▼ Highway		enter a list of closure ibs seperated by continues of spaces.				
Color Status 😮	Duration Type						
Color Status	▼ Duration Type	×	Searching by Closure ID overrides any other search criteria.				
Limit Search	Begin Date						
Only closures on Priority Roadway	09/03/2024		Entered By				
Only closures with Pending Changes	End Date		Entered By	•			
Only closures with OSOW Restrictions	End Date						
Contraction and state of the set CLDM 4	(11)						
	mm/dd/yyyy						
Only closures excluded from SLRMI Only closures on State Highways		Reset	Search Closures Closure Type Construction, Maintenance				
Only closures on State Highways	Search F	ieset	Closure Type Construction, Maintenance				
Only closures on State Highways Download CSV	Search	2 9	Closure Type Construction, Maintenance Construction Maintenance				
Only closures on State Highways Download CSV T2 T2 T2 T2 T2 T2 T2 T2 T2 T	Search F	Aeset	Closure Type Construction, Maintenance Construction				
Only closures on State Highways Download CSV	Search F	Reset	Closure Type Construction, Maintenance Construction National Park				

Once the results are displayed on the map, the user can click *View* to review closure information, modify the closure or copy the closure for a new request.





COMMA SEPARATED VALUE (CSV)

The LCS gives users the ability to save closures outside of the LCS in a Microsoft Excel format. The user can do so in multiple areas of the LCS, such as *Accept, Modify, Search*, and *Reports Interfaces*. Clicking the *Download CSV* button will return a file with only the closure listed. The example below displays a *Summary CSV* report for all the closures listed.

X 🔒	17 - (*	· 🕞 🖨	1 🛕 1	-	-		WisLCS-CS	SV-Summary-566	4256550122480	0823 - Microsoft E	xcel	a day					X
File	Hom	e Inse	ert	Page Layout	Formulas	Data Revie	w View Acrobat									≏ 🕜 =	3 🖷 0
Paste	∦ Cut ≩ Copy ∛ Forma	at Painter	Calit B		11 · A	<u>.</u> ≡ ≡ ⊒	≫ ■ Wrap Text 律律 Marge & C	Center - \$ -	% ,	Formatting	* as Table * Styles *	Insert Delete F	ormat	Fill • Clear •	Sort & Find 8 Filter * Select		
	lipboard A1	G.	(losure ID	Fa	Alignment	Fa	Number	la l	Styles	Cells		Editi	ng		
1	A	В	T	C	D	E	F	G	н	1	I	К	1	M	N	0	F
1 Clo			D Clo	sure Type	Status	Project ID	General Description	-		Begin County	Begin Highway	Begin Location	End Locat		Begin Date		Begi
2	4791			NSTRUCTION			SIGN BRIDGE REPAIRS	1 11		C WAUKESHA	I-43 SB	MILWAUKEE - V			•	11/28/2008	0
3	5148		2 PEF		ACCEPTED		test and edit and test		Single Lane	1	WIS 13 NB	FOREST FIRE LC					
4	5148		3 PEF		ACCEPTED		test and edit and test		Left Should		WIS 13 NB	GILLETTE DR	CZECH LA		3/27/2009		=
5	5148		4 PEF		ACCEPTED		test and edit and test		Median Tur		WIS 13 NB	COLUMBIA - AE					
6	5282				ACCEPTED		special event test		Off Roadwa		LOCAL ROAD	LOCAL ROAD		Long Term			
7	5282			CIAL EVENT			special event test		Moving Lane		LOCAL ROAD	LOCAL ROAD		Weekly	1/10/2009		
8	5418		1 CO	NSTRUCTION	ACCEPTED	1000-19-63	SIGN BRIDGE REPAIRS		-	d WAUKESHA	I-43 SB	I BELOIT RD (B	-67-0105 B	Daily/Nig	1/29/2009		
9	5657			INTENANCE			test		2 Left Lanes		WIS 13 NB	COLUMBIA - AD			2/19/2009	3/12/2009	
10	5657		2 MA	INTENANCE	ACCEPTED		test	MAINLINE	Single Lane	ADAMS	WIS 13 NB	COLUMBIA - AD	FOREST F	I Daily/Nigi	1/1/2011	12/31/2011	
11	5848		2 MA	INTENANCE	ACCEPTED		test	MAINLINE	Right Lane C	MILWAUKEE	I-94 WB/US 41 N	RACINE - MILW	OFF RAM	F Long Term	7/4/2012	7/25/2012	
12	6220		1 CO	NSTRUCTION	ACCEPTED	1030-21-75	N-S FREEWAY COLLE	RAMP	FULL CLOSU	RMILWAUKEE	I-94 EB/US 41 SB	ON RAMP FROM	MRAWSO	Daily/Nig	4/1/2009	5/29/2009	
13	6325		1 SPE	CIAL EVENT	ACCEPTED		testing PR	MAINLINE	Left Lane Cl	C WALWORTH	I-43 SB	WALWORTH - F	X HART	R Daily/Nigi	4/2/2009	4/17/2009	
14	6325		2 SPE	CIAL EVENT	ACCEPTED		testing PR	MAINLINE	Right Lane C	ROCK	I-43 SB	MILE POST 003	IH 90 (B-5	Daily/Nig	4/2/2009	4/17/2009	
15	6424		1 CO	NSTRUCTION	ACCEPTED	1000-19-81	SIGN BRIDGE REPAIR	MAINLINE	Left Lane Cl	CSAUK	WIS 13 NB	TROUT RD	STH 16 EB	Long Term	4/9/2009	4/24/2009	
16	6424		2 CO	NSTRUCTION	ACCEPTED	1000-19-81	SIGN BRIDGE REPAIR	MAINLINE	Right Lane C	COLUMBIA	WIS 13 NB/WIS 1	FINNEGAN AVE	RIVER RD	Long Term	4/9/2009	4/24/2009	
17	6342		1 MA	INTENANCE	ACCEPTED		tst	MAINLINE	Right Lane C	MILWAUKEE	I-43 SB/WIS 32 SI	STH 32 SB-STH	MILE POS	Long Term	4/10/2009	5/8/2009	
18	6437		1 CO	NSTRUCTION	ACCEPTED	1123-01-75	APPLETON - GREEN BA	MAINLINE	Left Lane Cl	COUTAGAMIE	US 41 SB	CTH JJ	MALONE	Long Term	4/13/2009	6/12/2009	
19	6437		2 CO	NSTRUCTION	ACCEPTED	1123-01-75	APPLETON - GREEN BA	MAINLINE	Right Lane C	OUTAGAMIE	US 41 SB	JJ (SB) (B-44-00	MALONE	Long Term	6/15/2009	8/14/2009	
20	7533		1 PEF	MIT	ACCEPTED		test	MAINLINE	Single Lane	ADAMS	WIS 13 NB	CHULA VISTA P	GOLDEN	Continuou	5/20/2009	6/5/2009	
21	7536		1 PEF	MIT	ACCEPTED		test	SYSTEM INTER	Left Lane Cl	C MILWAUKEE	I-94 WB	US 41 SB TO I-9	4 WB (N-W	Long Term	5/21/2009	6/30/2009	
22	7815		1 CO	NSTRUCTION	ACCEPTED	1050-03-74	CHIPPEWA FALLS, BRI	MAINLINE	Right Lane C	DUNN	US 12 EB	DUNN - CHIPPE	DUNN - C	Long Term	6/8/2009	6/29/2009	
23	7826		1 CO	NSTRUCTION	ACCEPTED	1030-25-73	N-S FREEWAY - CTH G	MAINLINE	Right Lane C	RACINE	I-94 WB/US 41 N	KENOSHA - RAG	KENOSHA	Long Term	6/8/2009	6/29/2009	
24	8236		1 CO	NSTRUCTION	ACCEPTED	NO PROJECT ID	No Project ID	BRIDGE	Left Lane Cl	C MILWAUKEE	US 41 SB/US 45 S	STH 145 (B-40-0	0396 END)	Long Term	6/19/2009	7/10/2009	
25	33182		1 MA	INTENANCE	ACCEPTED		testing for search inte	MAINLINE	Right Should	d ADAMS	WIS 13 NB	G CHURCH DRV	GRANDCH	Daily/Nig	6/22/2009	3/23/2012	
	H Wist	CS-CSV-	Sum	nary-566425	655012]/		•••••	• • • •							- ' '	► T
Ready				, = 50 120	(-					L			mo	100% (-	-)	(1



REPORTS

REPORTS INTERFACE

All users can use the reports interface as an easy way to save and print closures that are "active" within the system, meaning that the closure has been or is currently accepted.

The following are the types of reports available:

- Closures in Violation of the Advanced Warning Guidelines
- End of Year Report: How many closures each Region has accepted
- Auto-Accepted Closures
- Closures Not Auto Accepted
- User Report: How many closures did you request, accept, etc.
- Total Lane Miles

Choose the required fields and select Generate Report to display results.

Closures in Violation	n of Ac	vanced \	Warning Guidelines
Region:	sw 🗸	Last 30 Days	~
		Last 30 Days	
	Genera	Last 60 Days	
		Last 90 Days	

Auto-Acc	epted	Closures Report
Region:	sw 🛩	Last 30 Days 🐱
		Last 30 Days
	Generat	Last 60 Days
		Last 90 Days



LOCAL ROADS

511 LOCAL

511 Local is used to report construction only closures on local streets ONLY. This information is reported out on the *Closures* portion of the *511 Construction Projects* website (<u>http://projects.511wi.gov/</u>). This information is used primarily for public information.

For Construction projects, local road closures may be added and submitted into to LCS through the regular Request process.

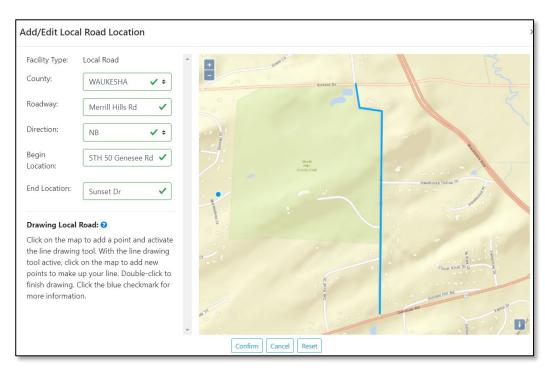
			Add F	acility
	y selecting a Facility Type and F on pop-up. Finally, fill out the r			
Facility Type:	Local Road	✓ ≎	ן	Schedule Closure
racinty type.		•••		
Roadway Status	Select Mainline Left Entrance Ramp Right Entrance Ramp		\$	
Add/Edit Location	Left Exit Ramp			
County:	Right Exit Ramp System Interchange			
Roadway:	Local Road	Direction:		
Begin Location	1:	End Location:		

For local road closures only, additional lane types have been added to identify sidewalks, bike lanes, parking lanes and center turn lanes.



In the Add/Edit Local Road Location screen, the user will need to manually type the Roadway name, select the Direction, type in the Begin and End location and draw the local road closure by clicking on the map to add a point and activate the line drawing tool. With the line drawing tool active, click on the map to add new points to make up your line. Double-click to finish drawing. Click the blue checkmark for more information. More detailed instructions and figures are below.



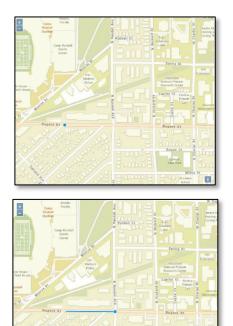


Drawing Local Road Closures

Click on the map to add a point and activate the line drawing tool. With the line drawing tool active, click on the map to add new points to make up your line. Double-click to finish drawing.

Step 1: Click on the map at the start of the local road closure to activate the line drawing tool.

Step 2: Move your cursor to the next point in the local road closure and click on the map to add a new point.





Lane Closure System – Local Roads

Step 3: Repeat Step 2 until you have a line that covers the full area of the local road closure. Double-click on the last point of the line to finish drawing and deactivate the line drawing tool.

Step 4: To edit the line drawing, hover over a point on the line you would like to edit, click, and drag to the correct position. To start a new line drawing, restart from Step 1 and the previous line drawing will be automatically removed.





EVENT CALENDAR

EVENT CALENDAR INTERFACE

The *Calendar* interface is for viewing special events (not event closures) that have been entered into the system. The purpose of the *Calendar* interface it to provide a repository of special events throughout the state to inform personnel requesting or accepting closures of potential events and conflicts with lane closures.

The user can search for events based on the region and/or date range.

			Event Cale	ndar Search	
Region:	All 🗸				
Date Range:	MM/DD/YYY	то	MM/DD/YYY		
Submit					
					Add Planned Event

The user can select a standard event or enter their own event. If the standard event is selected, the system will auto-populate the location, affected regions, affected highway. If the user enters their own event, the user will fill in the required fields.



EMAILS

Email Notifications

There are several different emails that users receive or can subscribe to which are listed below.

- 1. Full Closures Notification these emails are sent to the Traffic Management Center every morning alerting them of any new upcoming full closure on priority and non-priority roadways.
- 2. Auto-Completion of Closures these emails are sent to the requestor of the closure alerting them that their closure is nearing its completion date and they should extend the end date if needed before the closure is auto-completed.
- 3. Closure Entered is accepted/rejected these emails are subscription based and are sent to the requestor of the closure notifying them of their closure being accepted or rejected.
- 4. Pending Change is accepted/rejected these emails are subscription based and are sent to the requestor of the closure notifying them of their pending change being accepted or rejected.

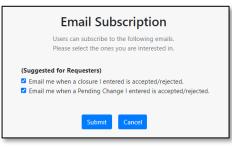


USER PREFERENCE

USER PREFERENCES INTERFACE

The User Preference pulldown menu allows users to do the following:

Email Subscription: Here users can update their email preferences and receive emails when a closure they entered is accepted/rejected and when a pending change they entered is accepted/rejected.



Email Subscriptions View Priority Roadways Rules for Auto-Acceptance View Users

User Preference - Admin -

View Priority Roadways: This interface lists all the priority roadways and corridors within those priority roadways.





View Users: This interface is searchable and lists all users by user ID, name, role, user type, and region.

View Users					
Show 10 ¢ entries		Searc Buck			
UserID	Name	Role	User Type	Region	Last Modified
bbadger	Badger, Bucky	Requestor	All	SW	10/15/2020 by bbadger



ADMIN

ADMIN INTERFACE

The *Admin* interface has five links and is only available to those roles that have administrative authorization. Admin features are available to System Manager and Regional Managers only.

MANAGE USERS

The Users link allows a user to add, edit, or delete users including altering the role, type, region, and access authorization.

10 Intries			Search:			
	UserID	Name	Role	User Type	Region	Last Modified
Edit	dota4p	Pinter, Andrew	Limited Approver	Maintenance	SE	10/05/2021 by bbadger
Edit	D.Gates	Gates, Dylan	Limited Approver	Permit	SE	06/29/2021 by bbadger
Edit	dotarý	Johnson, Allan	Limited Approver	Maintenance	SW	09/09/2020 by cmills28
Edit	dotb2m	Meyer, Brian	Limited Approver	Construction	SW	09/09/2020 by cmills28
Edit	ajmayer	Meyer, Aaron	Limited Approver	Construction	SE	09/09/2020 by cmills28
Edit	DITMXS	Smith, Matthew	Limited Approver	Construction	SE	09/09/2020 by cmills28
Edit	parker-test	Parker, Steven	Requestor	All	SW	03/11/2021 by bbadger
Edit	mtbertucci	Bertucci, Matthew	Requestor	Construction	NE	09/09/2020 by cmills28
Edit	dotn1p	Pitsch, Nicholas	Limited Approver	Construction	NW	09/09/2020 by cmills28
Edit	jschonider	Schneider, Joe	Regional Manager	All	sw	11/09/2020 by bbadger

MANAGE MESSAGES

The *Messages* link allows a System Manager or Regional Manager the ability to add, edit, or delete messages within the system.

	Message	
Subject	High Priority	
	Add new MecLage	
	Add Message	
High Priority	No	~
Subject		1
Message		1.
	Submit Cancel	

Admin - Help Contacts

Manage Users Manage Messages Manage Regional Contacts Manage Priority Roadways Manage Regional Auto-Acceptance



MANAGE REGIONAL CONTACTS

Manage Regional Contacts					
	Region	UserID	Name	Email	Phone
Edit	SW-Madison	jkoster	Jason Koster	jason.koster@dot.wi.gov	608-440-1331
Edit	SW-La Crosse	jschneider	Joe Schneider	joseph.schneider@dot.wi.gov	608-789-5959
Edit	SE-Region	datr7b	Rebecca Klein	rebecca.klein@dot.wi.gov	262-548-8728
Edit	NE-Region	falkster16	Joshua Falk	joshua.falk@dot.wi.gov	920-492-7165
Edit	NC-Rhinelander	dotcla	Cara Abts	Cara.Abts@dot.wi.gov	715-421-8024
Edit	NC-Wisconsin Rapids	datcla	Cara Abts	Cara.Abts@dot.wi.gov	715-421-8024
Edit	NW-Eau Claire	datc4h	Chad Hines	chad.hines@dot.wi.gov	715-836-7276
Edit	NW-Superior	datc4h	Chad Hines	chad.hines@dot.wi.gov	715-836-7276

The Manage Regional Contacts link allows a user to edit the primary contact for each region.

MANAGE PRIORITY ROADWAYS

The *Manage Priority Roadways* link allows the user to delete or edit priority roadways, and corridors within those priority roadways, that have been entered into the system. Users can also add new priority roadways within this interface. *Priority Roadways* are generally Interstate, freeway, or expressway, which will require *Full Acceptance* authorization to accept a closure.

][Hwy	Begin Region	Begin County	Begin Location	End Region	End County
Delete Edit	WIS 29 WB	NW	CLARK	MARATHON - CLARK CO LINE	NW	DUNN
Delete Edit	US 45 NB	SE	WASHINGTON	US 41 NB	SE	WASHINGTO
Delete Edit	US 45 SB	SE	WASHINGTON	D (B-66-0067 END)	SE	WASHINGTO
Delete Edit	WIS 119 EB	SE	MILWAUKEE	I-43 NB (B-40-0827 BEGIN)	SE	MILWAUKEE
Delete Edit	WIS 119 WB	SE	MILWAUKEE	WIS 119 WB MAINLINE	SE	MILWAUKEE
Delete Edit	WIS 145 NB	SE	MILWAUKEE	W FOND DU LAC AVE (WB)	SE	MILWAUKEE

MANAGE REGIONAL AUTO-ACCEPTANCE

The *Manage Regional Auto-Acceptance* link allows the Regional Manager to set automatic acceptance for certain closure types on certain highways. Below are the guidelines for auto-accepting projects:

• Closures must be within the Advanced Warning Guidelines



- Closure cannot conflict with other closures (3-mile buffer)
- Closure cannot conflict with any Calendar Events
- Closure must be within the Allowable Hours
- Allowable Hours must already be accepted by Regional Manager

	Regional Settings for Auto-Acceptance				
Region: SE 🗸					
Auto-Acceptance for Ma Activated For maintenance shoulde	aintenance Shoulder: ¢ r closure, exclude the following hi	ghways:			
		County	Highway		
Edit	Delete	MILWAUKEE	1-94 EB		
Edit	Delete	MILWAUKEE	1-94 WB		
Add Highway					
		Submit Reset			

RESOURCES

DOCUMENTATION

Various help tools and documentation are available at this <u>link</u> to assist users with navigating the system. This <u>link</u> is available without logging into the LCS. Documents available include:

- User manual
- Quick reference guides
- Presentations
- Frequently asked questions



Home	WisLCS Documentation				
Services	This page has been updated with user documentation and training materials for the WisLCS 2.0 (March 2022).				
Products	WisLCS Advance Notification Guildeines Advance notification guidelines for entering Lane Closure System requests. Updated March 2022.				
Applications Documents	WisLCS 2.0 User Manual User Manual for the Wisconsin Lane Closure System Version 2.0. Updated March 2022.				
Traffic Video	WisLCS 2.0 Training Materials Presentations and recorded sessions from the March 2022 Wisconsin Lane Closure Version 2.0 Virtual Training.				
Resources	Construction Project Closures Presentation Recording				
	Maintenance / Permit Closures Presentation Recording				
	Regional Managers Training Presentation Recording				
	Lane Closure System FAQ WisLCS 2.0 Frequently Asked Questions. Updated March 2022. Back to WisLCS Home				

HELP

Additional help tools are available via the HELP link within the LCS on the toolbar in the upper right corner of the screen.

About | Contact | Help | TOPS Lab

CONTACTS

Contact information for the WisDOT regional work zone engineers and for the LCS system management is available at the CONTACT link within the LCS on the toolbar in the upper right of the screen (see above). Questions related to the LCS system may be sent to: <u>wislcs@topslab.wisc.edu</u>



Region	Name	Email address	phone
SW-Madison	Joe Schneider	joseph.schneider@dot.wi.gov	608-789-5959
SW-La Crosse	Joe Schneider	joseph.schneider@dot.wi.gov	608-789-5959
SE-Region	Tom Boyke	Thomas.Boyke@dot.wi.gov	262-548-8642
NE-Region	Joshua Falk	joshua.falk@dot.wi.gov	920-366-8033
NC-Rhinelander	Cara Abts	Cara. Abts@dot.wi.gov	715-459-4788
NC-Wisconsin Rapids	Cara Abts	Cara.Abts@dot.wi.gov	715-459-4788
NW-Eau Claire	Chad Hines	chad.hines@dot.wi.gov	715-836-7276
NW-Superior	Chad Hines	chad.hines@dot.wi.gov	715-836-7276
or technical support, including u or additional information about Erin Schwark Statewide Work Zone Operati Bureau of Traffic Operations Wisconsin Department of Trai Email: erin.schwark@dot.wi.go Steven Parker Managing Director / IT Progra Traffic Operations and Safety University of Wisconsin-Madi	the WisLCS: ions Engineer nsportation ov am Manager (TOPS) Laboratory	nd issues entering closure requests into the system	ı, email: wislcs@topslab.wisc.edu

CALENDAR TOOL HELP

This section provides more detailed information on how to enter daily, weekly and continuous closures, including examples.

Daily Closure

Daily: A daily closure should be used when a closure occurs on a recurring daily or nightly basis. The closure is active for only part of each day.

Example: Monday, June 3, 2024 - Friday, June 28, 2024, from 9:00 PM to 6:00 AM, each day. The drums are dropped at 9:00 PM and picked up again at 6:00 AM each day the closure is active. You can also now enter up to **<u>two</u>** different closure times for one day for daily closures. In addition to the closure times above, you could also request another begin/end time such as 9:00 AM to 3:00 PM. A closure like this would avoid peak hour restrictions.

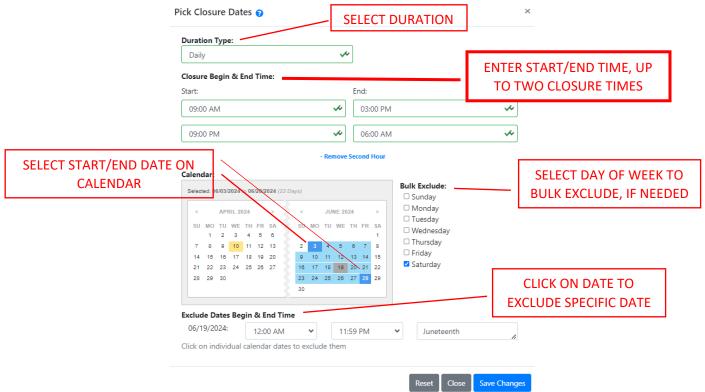
Pick Closure Dates 💡		×
Duration Type:	~	
Closure Begin & End Time: Start:	End:	
12:00 AM	► 11:59 PM	~
	+ Add Second Hour	ADD SECOND HOUR



Daily closures may optionally have Bulk Exclude Days or Exclude Dates which are days/dates to be excluded within the date range.

Bulk Exclude: If the daily closure was not to be active on Saturdays, you would check Saturday under Bulk Exclude. This will deselect all Saturdays between June 3 - June 28 on the calendar, implying the closure will not start at 9:00 PM on Saturdays.

Exclude Dates: If the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.



Weekly Closure

A weekly closure should be used when a closure occurs continuously for a few days each week, on a recurring basis week after week.

Example: Monday, May 6, 2024 – Friday, June 29, 2024, from 6:00 AM Monday to 12:00 PM Friday. The drums would be dropped every Monday at 6:00 AM, and picked up every Friday at 12:00 PM, each week the closure is active. The calendar will automatically deselect Saturdays and Sundays since the closure is only happening during the week, Monday through Friday.

- Used for maintenance operations where a lane closure is in place for the week and taken down for the weekend.
- Used for projects that can have a lane closure for the entire week but can't have one on the weekends or after a certain time due to recreational traffic.



Exclude Dates: If the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.

ick Closure Dates 💡	SELECT DURATION	×
Duration Type:		_
Weekly	~	ENTER START/END TIME
Closure Begin & End Time:		
Start:	End:	
06:00 AM	✓ 12:00 PM	~
1 2 3 4 5 0 7 8 9 10 11 2 12 13 14 15 16 17 18 9	C/	SELECT START/END DATE ON ALENDAR, SINCE IT IS WEEKLY – SAT/SUN ARE NOT SELECTED
26 27 28 29 30 31 23 30	24 25 26 27 28 /29	CLICK ON DATE TO EXCLUDE SPECIFIC DATE
Exclude Dates Begin & End Time		
12:00 AIVI	✓ 11:59 PM ✓	Memorial Day
06/19/2024: 12:00 AM	✓ 11:59 PM ✓	Juneteenth 🥢
Click on individual calendar dates to exc	clude them	

Continuous Closure

A continuous closure should be used when the work zone is in place 24/7, long term, typically lasting more than one week, starting on the Begin Date and Time, and ending on the End Date and Time.

Example: Monday, May 6, 2024 – Tuesday, July 2, 2024, from 7:00 AM to 3:00 PM. The drums are dropped at 7:00 AM on Monday, May 6, and picked up at 3:00 PM Tuesday, July 2. This is a long term closure.

Exclude Dates: if the closure will not be active on a particular day within the date range, clicking on the date on the calendar will deselect it, indicating a single Exclude Date. This will be listed below the calendar, where you can enter a Begin Time & End Time of the exclusion. Multiple Exclude Dates are allowed.



Lane Closure System – Resources

ick Closure Da	ies 😗		SELECT DU	RATION		×	
Duration Type:					_		
Continuous 🗸					ENTER START/END TIME		
Closure Begin &	End Time:						
Start:			End:				
07:00 AM			✓ 03:00 PM		~		
Calendar:							
Selected: 05/06/2024 to 07/02/2024 (55 Days)			_		ELECT ST	TART/END	
< MAY 20)24 >		ULY 2024 >		DATE ON	CALENDAR	
SU MO TU WE		SU MO T					
	2 3 4	1 2					
5 6 7 8	9 10 11	789					
12 13 14 15 19 20 21 22	16 17 18	14 15 1 21 22 2					
26 27 28 29	30 31	28 29 3					DATE TO
						EXCLUDE SF	ECIFIC DATE
Exclude Dates Be	gin & End Time						
05/25/2024:	12:00 AM	~	11:59 PM	✓ N	1emorial Day	4	
05/26/2024:	12:00 AM	~	11:59 PM	✓ N	1emorial Day		
05/27/2024:	12:00 AM	~	11:59 PM	✓ N	1emorial Day		
Click on individual	l calendar dates	to exclude	them			**)	

TRAINING SITE

The LCS has a Training Site available for users to learn, practice, and test closures. The Training Site is like a sandbox for users to play with closures. However, others may modify previously submitted closures by other users. The Training Site is available here: <u>http://transportal.cee.wisc.edu/training/WisLCS/.</u>

The LCS User Manual and trainings can be found here: https://transportal.cee.wisc.edu/closures/manual.html

