

Consultant Access to the WisTransPortal Crash Data Retrieval Facility

Starting March 2010, WisTransPortal Crash Data Retrieval Facility login accounts will be available to engineering firms and other contractors on request by WisDOT. The following guidelines apply:

- Requests for consultant login access must originate from a WisDOT staff-person. TOPS Lab will coordinate with BHO Traffic Engineering Section to identify WisDOT staff that will facilitate this process. It is expected this list will include the regional traffic safety engineers and several others.
- TOPS Lab needs the following information to create an account: name, organization, title, phone number, email address. Requests should be sent to <u>crash-data@topslab.wisc.edu</u>. Please include "Account Request" in the subject line to help us distinguish these requests from general requests for crash data.
- Login accounts for the crash data must be assigned to individuals. TOPS Lab can provide more than one account to a firm (one per staff-person), but will not create shared accounts.
- Login accounts will be limited to 90 days, renewable upon request by WisDOT staff.
- Login access will be limited to the crash data elements it will not include online access to MV4000 reports. The procedure for requesting crash reports based on document numbers remains the same.
- A new "End User Information" page has been added to the WisTransPortal Crash Data Retrieval Facility that is displayed at the start of each session. All users should review the information on this page and become familiar with the key considerations in using the crash data.
- Additional information, including TOPS Lab contact information, is available from the Crash Data Resources FAQ: <u>http://transportal.cee.wisc.edu/services/crash-data-faq.pdf</u>.

WisDOT staff should contact Dr. Steven Parker, TOPS Lab IT Program Manager, for questions or comments about this process: <u>sparker@engr.wisc.edu</u>, 608-265-4921.